



*Executive Board Meeting  
Special Meeting Agenda*

March 3rd, 2023

2:00 pm – 3:00 pm

To be held in-person at Tacoma Paper & Stationery 104

- I. Call to Order
  - a. The meeting was called to order at 2:12 pm
- II. Roll Call

Attendees	Present	Late	Absent (un.)	Absent (ex.)
Jai'Shon Berry ASUWT President	X			
Exitia Lealofi, Director of University Affairs				X
Halanna Williams, Director of Internal Affairs	X			
Holly Wetzel, Director of Outreach	X			
Director of Legislative Affairs, (Vacant)				
Jasmine Davis, Director of Finance	X			
Johnny Doan, Director of Student Technology	X			
Isaac Rose, Speaker of the Senate	X			

III. Approval of Agenda

- a. President Berry entertained a motion to remove Item VII;G and add WSA General Assembly under New Business and approve the agenda
- b. Director Wetzel motioned
- c. Director Williams Seconded
- d. The motion passed unanimously 4-0-0

IV. Approval of Minutes

- a. President Berry entertained a motion to approve the Minutes
- b. Director Williams motioned
- c. Director Wetzel seconded
- d. The motion passed unanimously 4-0-0

V. Open Public Forum

VI. Unfinished Business

VII. New Business

- a. Vote on STFC request 22S0345: Multimedia Lab – SSDS for 3 PCs
  - i. Director Doan introduced all of the STFC requests
    1. This was requested specifically by Puala Lovelady
    2. They will be installed for three remaining PCs that do not have SSDS
    3. They're requesting a total of \$268.60
  - ii. President Berry entertained a motion to approve STFC request 22S0345
    1. Director Wetzel motioned
    2. Director Williams Seconded
    3. The motion passes 4-0-0
- b. Vote on STFC request 22S0346: Replacing the Digital Signage Info TV
  - i. This request was submitted by Pual Lovelady
    1. If bought this item will be inventoried
    2. The total cost would be \$884
  - ii. Exec. Discussion: The Executive Board felt this purchase would be unnecessary as the TV's aren't a vital necessity
  - iii. President Berry entertained a motion to approve STFC request 22S0346
    1. Director Williams motioned

2. Director Wetzel Seconded
3. The motion does not pass 0-3-1
  - a. Vote to disapprove:
    - i. Director Williams, Davis, and Wetzel
  - b. Abstaining:
    - i. Director Doan
- iv. The Executive board and STFC will need to provide a recommended budget for the requestors to work with if they wanted to request a cheaper alternative
- c. Vote on STFC request 22S0347: UUA STC 2022 Request
  - i. Jennifer Mitchell requested this proposal
    1. This will provide the Academic advisors with new computers and wired headsets to improve communication with students
      - a. Their old computers are out of date (purchase before 2017)
      - b. The importance of this request was to keep students information confidential as anyone in the surrounding area couldn't hear student's private business
      - c. The total cost: \$2093.04
    2. Executive Discussion:
      - a. Director Williams questioned why the school didn't assist fund the office since this is a vital service
      - b. Director Wetzel would be fine with approving the headsets but not the computers
      - c. Director Doan suggested these requests would put a strain on the STFC budget and this purchase would be a convenience and not a necessity
  - ii. President Berry entertained a motion to approve STFC request 22S0347
    1. Director Williams motioned
    2. Director Wetzel Seconded
    3. The motion does not pass 2-2-0
      - a. Vote to approve: Director Williams and Davis
      - b. Vote to disapprove: Director Wetzel and Doan
- d. Vote on STFC request 22S0349: Block Fund Repairing & Replacing Equipment
  - i. This is a block grant for the Library that'll be used when needed. For example they could use the funding to replace their calculators. If approved, the block

fund can be spent from date of approval all the way to June 30<sup>th</sup> . After June 30<sup>th</sup>, any remaining fund will be returned into STFC's Bank account

- ii. The library is requesting \$1500 in total
- iii. Executive Discussion:
  - 1. Director Wetzel believed it'll be beneficial to approve this for low-income and non-traditional
- iv. President Berry entertained a motion to approve STFC request 22S0349
  - 1. Director Wetzel motioned
  - 2. Director Davis Seconded
  - 3. The motion passed unanimously 4-0-0
- e. Discussion: Student Technology Fee \$2 Increase
  - i. Director Doan introduced the idea of a Student Technology \$2 Fee increase
    - 1. Director Doan argued that due to the declining student enrollment and budget deficits, he believes it'll be beneficiary to assist in managing our technological resources
      - a. The funding will maintian current equipment, replace defunct equipment, and preserving student's access to various technologies, expecially under-priveleged students
    - 2. Additionally, Director Doan reported that in a recent survey, 70% of students approved this fee increase
      - a. To be noted, this survey is inherentley flawed and will not be completely accurate to the general consensus of UW Tacoma
    - 3. Director Wetzel believed it'd be an appropriate action to approve
- f. President Berry entertained a motion to extend today's meeting for an additional 10 minutes
  - 1. Director Wetzel motioned
  - 2. Director Williams Seconded
  - 3. The motion passes 4-0-0
- g. Discussion: ASUWT Budget (15% reduction)
  - i. Director Davis updated us on the ASUWT budget
    - 1. She changed the hours for week expect for senators, and City Liasons
      - a. For the positions that do fall under this change, she removed an hour for the weekly work schedule

- b. She removed funding from travel, supplies, programming,
        - 2. She's also drafted a 20% reduction for a worst case scenario
  - ii. Director Wetzel suggested to removing food funding and to apply for SEF or hosting potlucks for food
    - 1. Additionally, she suggested to not reduce the programming budget any further
- h. President Berry entertained a motion to extend the meeting for another 10 minutes
  - 1. Director Wetzel motioned
  - 2. Director Davis Seconded
  - 3. The motion passes 4-0-0
- i. WSA General Assembly
  - i. The tentative date will be on april 28<sup>th</sup> – 30<sup>th</sup>
    - 1. The 28<sup>th</sup> ate will be used to hold the Gala
  - ii. UWT was offered the position to host this event
    - 1. If we choose to host, WSA would pay for everything we would simply have to host space, most likely in the UWY, TPS, or WPH to host 100 guests
      - a. Current events to concern about
        - i. Dawg bites and Palmers Scholars
    - 2. If were to host, we could possibly have students explore the campus for their break out room
  - iii. President Berry asked for the Director's thoughts on continuing to host
    - 1. Approval: Director Williams, Davis, Doan
    - 2. Abstaining: Director Wetzel

VII. Board Updates

- a. Director Williams
  - i. Executive board has board reports next week during the Senate meeting
  - ii. There are three interviews for the Director of Legislator Affairs scheduled for next Tuesday, March 7<sup>th</sup>
  - iii. After Spring Break, the ASUWT Senate will provide their Senate Quarterly Reports

VIII. Advisor Updates

- a. Rachel and Connor will not be attending next week's meeting

IX. Announcements

X. Adjournment

- a. The meeting was adjourned at 3:25 PM