

SOE School Wide Meeting Agenda

February 4, 2025

Location: [William Philip Hall: Jane Russell Commons \(WPH 101 A\)](#)

Zoom Details/Links: **Join Zoom Meeting**

<https://washington.zoom.us/j/94813311413> [washington.zoom.us]

Meeting ID: 948 133 11413

Announcements & Committee Updates: If these do not require action/vote or discussion, consider placing them in the SOE Announcements & Committee e-bulletin Updates document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Donna know 1-2 weeks before the next meeting, or as soon as possible.

AGENDA/MEETING

FACILITATOR: Matthew Weinstein Director of Master of Ed for Practicing Educators & Professor

MINUTE-TAKER: Donna Braboy, Office Supervisor

SETUP/ZOOM MONITOR: Janne Heckerth, Administrative Assistant

Topic	Time	Outcomes	Comments/Asks
SPED Search – Special Meeting <ul style="list-style-type: none"> Rachel Endo, Dean & Professor- will recap special meeting protocol and facilitate discussion Julia Aguirre, Director of TCP & BA, Professor & EFC Chair Sae saem Yoon, Assistant Professor 	9:00a – 10:00a	After co-chairs present summary report, voting faculty discuss and vote on the rank and viability of the finalists.	
<i>BREAK – TRANSITION</i>	<i>10:00a – 10:10a</i>		
Welcome & Land Acknowledgement SOE Land Acknowledgement <ul style="list-style-type: none"> Julia Aguirre, Director of TCP & BA & Professor (Chair of EFC) 	10:10am – 10:20am	Ground our work in relation to where we are situated	
Community Connection Agreements & Check-Ins Elected Faculty Council: <ul style="list-style-type: none"> Julia Aguirre, Director of TCP & BA & Professor (Chair of EFC) Belinda Louie, Professor and Director of Project TELL Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor (Secondary Science) 	10:20 a.m.-10:35 a.m.		

<ul style="list-style-type: none"> • Dawn Hardison-Stevens, Assistant Professor 			
<p>REJ Committee</p> <ul style="list-style-type: none"> • Kawena Begay, Assistant Professor & Chair of REJ and REJ Committee 	10:35a – 10:50a		
<p>Advising Team and Faculty Directors (Advising Team leads): Share Final Recruitment Needs</p> <ul style="list-style-type: none"> • Ashley Walker, Lead Advisor • Justin Gailey, Advisor • Ty Halton, Advisor 	10:50a – 11:00am		
<p>OFFICE of the Dean (SOE Business) UW APR 10 Year Review Outcomes from 01/16/2025 Meeting with UW Graduate School & Next Steps</p> <ul style="list-style-type: none"> • Rachel Endo, Dean & Professor <p>Reminders about FERPA and</p> <p><i>SOE Winter Newsletter – Call for accomplishments</i></p> <p>FY26 Program Funds</p> <ul style="list-style-type: none"> • Maria Hamilton, Director of Operations <p><i>Time permitting- overview of MEd leadership transition</i></p>	11:10a – 11:25a		
<p>UWT Faculty Affairs- Faculty Workload report (Sharon Laing’s report)</p> <ul style="list-style-type: none"> • Julia Aguirre, Director of TCP & BA & Professor (Chair of EFC) • Belinda Louie, Professor and Director of Project TELL • Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor (Secondary Science) • Dawn Hardison-Stevens, Assistant Professor 	11:25a – 11:35a		

<p>Reports & Updates UWT Governance:</p> <ul style="list-style-type: none"> ● Laura Feuerborn, Director of EdS & Professor (APCC rep and Interim APT Rep) ● Kurt Hatch, Director of Ed Admin & Professor of Practice (Executive Council rep) ● Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor (Faculty Affairs Rep) 	11:35a – 11:55a		
<p>Wrap Up/Adjourn/Complete CA</p>	11:55a – 12:00p		
<p>Community Agreements Feedback Please take the feedback survey LINK: CA SURVEY (OneDrive form)</p>			
<p>Upcoming Facilitators:</p>	<p>March Belinda Louie Professor Director of Project TELL</p>	<p>April Julia Aguirre Director of TCP & BA Professor Chair of EFC</p>	<p>May Matthew Weinstein Director of Master of Ed for Practicing Educators & Professor</p>

Zoom/Virtual Meeting Etiquette Reminders

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your "hand") We will assign someone to monitor the chat box during the meeting to ensure questions are addressed*

SOE Community Agreement

1. Demonstrate Respect, Curiosity, and Intellectual Humility.

- a. Value the plurality of perspectives in our community; uphold and model practices of inclusion of multiple perspectives, collaboration, participation, and fairness.
 - i. Be curious rather than critical of others' ideas.
 - ii. Listen with empathy
 - iii. Listen to understand vs. listen to respond
- b. Value ongoing growth and learning; take personal responsibility for learning about issues
- c. Own your own intentions and impacts
- d. Practice patience while others finish their thoughts/message before introducing yours

2. Center Relationship-building in Disagreements and Difficult Topics

- a. Seek to understand other's ideas in a constructive manner
- b. Assume good intentions
- c. being aware of impact, positionality, and power dynamics
- d. Be willing to challenge others in a constructive manner. Be open to changing one's own stance.
- e. If there is a conflict with a single person, address the conflict with that person directly rather than in SOE meetings or inside conversations/outside of meetings, if possible (considering power dynamics).

3. Be intentional with Participation

- a. Use reflection and intention when opting for silence and participation. In other words, try to be self-aware and be willing to step up and step back in conversations.
- b. Be as emotionally and mentally present as possible in the meeting.

Resources

- https://www.canr.msu.edu/news/active_listening_is_a_leadership_skill
- <https://www.tacoma.uw.edu/soe/raising-concerns-and-questions>