Date: 12/13/2024	University of Washington Tacoma Slate Student Success Implementation Project Update			
Project Update	 K&Co and UW discussed next steps for data integration. UW Tacoma departments are reviewing the additional integration data requests and K&Co is awaiting updates. K&Co is awaiting feedback about the recommended permission structure from the UW Tacoma admissions admin. K&Co shared instructions for testing forms built in Slate. K&Co has created evergreen email templates for communications Brevo built into Slate. K&Co is refining the student portal. K&Co and UW are finalizing the training dates with the UW Tacoma team. 			
Work-To-Date	Discovery & Project Planning - In-Progress			
	 Identify stakeholder groups - DONE Schedule sessions - DONE Schedule weekly project check-ins with the core project team - DONE Slate mini-audit - DONE Provide recommendations for shared instance based on Slate audit - No specific recommendations Project Planning Guide - DONE Conduct discovery - DONE Technology inventory - DONE User stories - DONE Share stories with UW Tacoma team - DONE Data Gathering - In-Progress Student success integration workbook - DONE Interactions, communications, appointments scheduling and forms - DONE Pilot user list and access - DONE Slate Student Success Build - In-Progress Slate data model - DONE Data Architecture Build - In-Progress Enrollment Student Portal - In-progress Communications - DONE 			
	 Forms - Testing In-progress Forms Workflow - In-progress Permission Structure - In-progress Interactions - In-progress 			

Kennedy & Company

Innovative Strategies for Higher Education

Imme	diat	e N	ext
Steps	for I	K&(Co

- Schedule training sessions.
- Explore solutions to overwrite course registration data overnight.
- Create queries and reports.
- Finalize the student portal.