

**Faculty Affairs Committee Meeting Minutes**

October 21, 2024 / 12:30pm-1:30 p.m. Zoom

***Members Present through Zoom:*** *Chair Ken Cruz, Matthew Weinstein, Orlando Baiocchi, Denise Drevdahl, Gregory Lund, Maria-Tania Bandes Becerra Weingarden, Tom McGoogan (Chair Non-Tenure Track Faculty Forum).* ***Excused:*** *Ehsan Feroz* ***Administrative Support***: *Andrew J Seibert*

1. **Recording Permission/Consent**
   * Recording permissions granted by the Committee. Recording the minutes is for transcribing minutes only. September 23 minutes were approved as written with no requested edits from Faculty Affairs representatives.
     + One abstention was recorded
2. **Updates from the Non-Tenure Track Faculty Forum**
   * Tom McGoogan (NTTFF Chair) provided the following updates to Faculty Affairs Committee:
     + The non-tenure track faculty forum met on October 8th. Some highlights are as follows:
       - An open forum will be held in November
       - A special meeting will be this week regarding reappointment and enrollment
       - Trish Zander and the success center will be brought to the non-tenure track faculty forum
3. **Review Charge Letter**
   * Chair Ken Cruz shared the Charge Letter with the committee.
     + Discussion ensued on the Charge letter.
       - A request was asked to correct Section 3a, iv
         * Correction was to correct the official forum, which is the non-tenure track faculty forum
4. **Discussion on How to Prioritize Tasks**
   * Chair Ken Cruz shared a suggested timeline around the Charges given to Faculty Affairs
     + Autumn
       - Plan review of FA *consultative bodies/Ad Hoc Committees*
         * Begin review of FA *consultative bodies/Ad Hoc Committees*
       - Plan assessment of *enhanced monitoring* experience
       - Plan assessment of *AI* experience
     + Winter
       - Complete review of FA *consultative bodies/Ad Hoc Committees*
       - Implement assessment of *enhanced monitoring*
       - Implement assessment of *AI experience*
       - Follow up on international faculty support
       - 1st follow up on workload equity bi-annual reporting
     + Spring
       - Complete report/recommendations on *consultative bodies/Ad Hoc Committees*
       - Complete report/recommendations on *enhanced monitoring*
       - Complete report/recommendations on *AI experience*
       - 2nd follow up on workload equity bi-annual reporting
       - Complete annual report
5. **Discussion of Next Steps**
   * Faculty Affairs Committee discussed some possible next steps such as the following:
     + Meet with Ad hoc committee Chairs to get insight on how to advocate for their committees.
       - FAC Members will ask for preference before
       - Faculty Affairs will review information on the Ad hoc committees that are available
6. **Adjournment**
   * Meeting was adjourned at 1:08PM
     + Next meeting November 18, 2024, Zoom