

**Faculty Affairs Committee Meeting Minutes**

October 21, 2024 / 12:30pm-1:30 p.m. Zoom

***Members Present through Zoom:*** *Chair Ken Cruz, Matthew Weinstein, Orlando Baiocchi, Denise Drevdahl, Gregory Lund, Maria-Tania Bandes Becerra Weingarden, Tom McGoogan (Chair Non-Tenure Track Faculty Forum).* ***Excused:*** *Ehsan Feroz* ***Administrative Support***: *Andrew J Seibert*

1. **Recording Permission/Consent**
	* Recording permissions granted by the Committee. Recording the minutes is for transcribing minutes only. September 23 minutes were approved as written with no requested edits from Faculty Affairs representatives.
		+ One abstention was recorded
2. **Updates from the Non-Tenure Track Faculty Forum**
	* Tom McGoogan (NTTFF Chair) provided the following updates to Faculty Affairs Committee:
		+ The non-tenure track faculty forum met on October 8th. Some highlights are as follows:
			- An open forum will be held in November
			- A special meeting will be this week regarding reappointment and enrollment
			- Trish Zander and the success center will be brought to the non-tenure track faculty forum
3. **Review Charge Letter**
	* Chair Ken Cruz shared the Charge Letter with the committee.
		+ Discussion ensued on the Charge letter.
			- A request was asked to correct Section 3a, iv
				* Correction was to correct the official forum, which is the non-tenure track faculty forum
4. **Discussion on How to Prioritize Tasks**
	* Chair Ken Cruz shared a suggested timeline around the Charges given to Faculty Affairs
		+ Autumn
			- Plan review of FA *consultative bodies/Ad Hoc Committees*
				* Begin review of FA *consultative bodies/Ad Hoc Committees*
			- Plan assessment of *enhanced monitoring* experience
			- Plan assessment of *AI* experience
		+ Winter
			- Complete review of FA *consultative bodies/Ad Hoc Committees*
			- Implement assessment of *enhanced monitoring*
			- Implement assessment of *AI experience*
			- Follow up on international faculty support
			- 1st follow up on workload equity bi-annual reporting
		+ Spring
			- Complete report/recommendations on *consultative bodies/Ad Hoc Committees*
			- Complete report/recommendations on *enhanced monitoring*
			- Complete report/recommendations on *AI experience*
			- 2nd follow up on workload equity bi-annual reporting
			- Complete annual report
5. **Discussion of Next Steps**
	* Faculty Affairs Committee discussed some possible next steps such as the following:
		+ Meet with Ad hoc committee Chairs to get insight on how to advocate for their committees.
			- FAC Members will ask for preference before
			- Faculty Affairs will review information on the Ad hoc committees that are available
6. **Adjournment**
	* Meeting was adjourned at 1:08PM
		+ Next meeting November 18, 2024, Zoom