



*Executive Board Meeting Official Meeting  
Agenda*

September 22<sup>nd</sup>, 2023

11:00AM – 12:00PM

To be held in-person in University Y (UWY) 103

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Open Public Forum
- VI. Unfinished Business
  - a [VOTE] Hiring of Reece Ramirez for City Liaison – Tabled from Last Week
  - b Discussion of Hour Logging Form – Alicia – Tabled from Last Week
  - c Reflecting on Summer – Tabled from Last Week
- VII. New Business
  - a [DISCUSSION] Hiring Enmanuel Mujica for Pre-Major Senator
  - b [VOTE] Hiring Bejan Saatchi for City Liaison
  - c [VOTE] Hiring Jason Tran SIAS Senator
  - d [DISCUSSION] Hiring Navneet Singh for STFC Member
- VIII. Board Updates
- IX. Advisor Updates
- X. Adjournment

Call to Order: 11:04am

<u>Position</u>	<u>Name</u>	<u>Status</u>	<u>Notes</u>
President	Holly Wetzal	Here	
Director of University Affairs	Roland Heyne	Here	
Director of Internal Affairs and Communications	Jamie Song	Here	

Director of Finance	Alicia Whitten	Here	
Director of Outreach	Yolanda Escibano	Here	
Director of Legislative Affairs	Chrystal Volkova	Absent-Excused	
Director of Student Technology	Jayana Estacio	Here	

#### Approval of Agenda

Motion to amend the agenda to Discussion Navneet Singh for STFC Member

Moved: Director Estacio

Seconded: Director Heyne

Vote: 5-0-0

Motion was approved and agenda was amended to reflect discussion point.

#### Approval of the Minutes

Moved: Director Heyne

Seconded: Director Song

Vote: 5-0-0

#### Open Public Forum

- Two members of the public were present
- Unidentified Student did not voice their identity, but referenced themselves as Reese Ramirez, as the person who is up on the agenda to be discussed for the City Liaison position is up for vote on the agenda
  - Student removed himself from consideration
  - Director Heyne provided information about hourly commitments with another position that the student holds on campus and offered insight into the Legislative Liaison position on ASUWT
- Unidentified student introduced themselves as Reece Ramirez and as the News Editor for the Ledger who would like to be at all directors and senators' meetings
  - It is important for the student body to know what's going on and it's important to have accountability.
- A second unidentified Student voiced that they had a meeting with Yolanda and wanted to learn more about ASUWT

#### Unfinished Business

- a **[VOTE]** Hiring of Reece Ramirez for City Liaison – Tabled from Last Week

Moved: Estacio

Seconded: Heyne

Vote: 0-3-2

Reece Ramirez was not approved as the City Liaison

- b Discussion of Hour Logging Form – Alicia – Tabled from Last Week

- Director Whitten created a hours-logging form to be used for Special Allocations for Fall
- Directors are required to complete the form and to communicate to Director Whitten what was done and the hours of what directors were not able to do

- Their answers will support the efforts of Special Allocations for ASUWT [SAFC]
  - President Wetzel opened the document for viewing by the Directors
    - Director Whitten guided the directors through the sheet
  - Director Whitten said that Directors must explain why the hours provided may not have been enough to support what they could have done in their work
  - President Wetzel reported that the consequences for not doing it will result in the President getting on them about it
    - Director Heyne spoke about not filling out the form is direct hindrance to themselves to not receive the hours that they need or that certain tasks are not taking too much or too little time, in accordance with the President.
- c Reflecting on Summer – Tabled from Last Week
  - Communication about how the hour limits affected what work could be done in the summer
  - Director Whitten will be making a form to record reactions and observations from summer hours.
  - Director Escribano went first and urged that because of all the creation time for promos and working events for Orientation.
    - Director Escribano provided a lot of information about how much she has gone over her hour count in the last few weeks
    - Director Heyne brought up to commend Director Escribano on all that she has done
  - President Wetzel pointed out that the positions began working a month after they were supposed to. Positions are supposed to be Commencement to Commencement
  - President Wetzel asked about what went well and what could be improved on
    - Responses to emails have been very helpful for Director Escribano
      - Needs that energy to continue for table sign-ups to promote ASUWT more to the campus
    - Director Estacio considered not having enough time in the beginning of the summer
      - Personally has enough time; STFC does not have a lot to do over the summer
      - Events were not surrounded around STFC before and all Director Estacio had to do is reserved for when a committee is established
        - The possibility of having a committee earlier would increase the need for hours.
      - Director Heyne suggested possibly opening STFC applications earlier.
      - President Wetzel suggested that hiring for student participation on STFC for the next year
      - President Wetzel provided that ASUW and ASUWT in the past, the incoming Vice President and President would sit on the hiring committees for next year's positions, with the existing outgoing board
    - Director Song said that the hiring process was flowing very smoothly; there has been a really great result setting up interviews, scheduling, and she has reported that we are more than halfway to filling up positions.
      - Director Song did work over her hours often in the weeks

- Director Whitten reported that this summer has been fun
  - Council for Campus Engagement added a lot more to hour count
- Director Heyne reported that the Charge Letter for Council for Campus Engagement does not include the Director of Finance as a deciding member.
  - Director of University Affairs could approve CTF and possibly not CEF request on their own until a committee is formed.
  - Director of University Affairs noted that more RSO members were needed for the committee
- Director Song offered to help with the hiring process for SAFC

#### New Business

- a **[DISCUSSION]** Hiring Enmanuel Mujica for Pre-Major Senator
- Director Song reported on the applicant
    - Would like to improve on the student body
    - Has some great ideas on how to change the campus
    - Provides communications ability as a strength
    - Director Heyne reported that he has worked on previous student governments and seems familiar with practices of ASUWT
    - President Wetzel said that she met with him before the interview with very insightful questions and really wants to get involved; great asset to have in the Senate and involvement
    - Director Estacio asked about changes that Enmanuel talked about
      - President Wetzel presented that Enmanuel to advocate for more diverse major separations within the biomedical sciences department area.

- b **[VOTE]** Hiring Bejan Saatchi for City Liaison

Moved: Director Heyne

Seconded: Director Song

Vote: 5-0-0

Motion passes and Bejan Saatchi may be confirmed as City Liaison, in respect to successful hiring procedures.

**[VOTE]** Hiring Jason Tran SIAS Senator

Moved: Director Heyne

Seconded: Director Song

Vote: 4-0-1

Motion passes and Jason Tran may be confirmed as SIAS Senator, in respect to successful hiring procedures.

C **[DISCUSSION]** Navneet Singh for STFC Member

- Student has lots of knowledge around technology and an avid interest or passion for it
- Director Song said that Navneet would be a great fit for the committee
- Director Heyne brought STFC back into the fold, even when answering questions about the Senator positions they had provided for.

Director Heyne departed the meeting at 11:47 PM (Quorum remained 4-0-0)

<u>Position</u>	<u>Name</u>	<u>Updates</u>	<u>Follow-up?</u>
President	Holly Wetzel	<ul style="list-style-type: none"> <li>• Attended Menstrual Equity planning committee meeting with Director Estacio</li> <li>• Developing a supplemental training for the Senate Groups for easy on-boarding opportunity</li> <li>• Working to get Madie Brown to come in and speak about the National College Health Assessment dat and the initiative</li> <li>• Needs to set a meeting with Director Escribano to talk about petitioning (Director Estacio would like to attend)</li> </ul>	
Director of University Affairs	Roland Heyne	Updates delayed due to his absence	
Director of Internal Affairs and Communications	Jamie Song	<ul style="list-style-type: none"> <li>• First Official Senate meeting from 2pm-3pm (hybrid)</li> <li>• Speaker of the Senate elections will happen</li> <li>• Bylaw explanation is happening</li> </ul>	
Director of Finance	Alicia Whitten	<ul style="list-style-type: none"> <li>• SAFC meetings for interviews</li> <li>• Interview the next two weeks and then get the committee set up</li> </ul>	
Director of Outreach	Yolanda Escribano	<ul style="list-style-type: none"> <li>• Orientation week ends today</li> <li>• First three events-</li> <li>• Open House on Monday Oct 2<sup>nd</sup></li> <li>• Coffee with ASUWT</li> <li>• Forum happening in November</li> <li>• Collaborations in process</li> <li>• Series with SAB</li> <li>• Self-Care Week</li> <li>• Volleyball club</li> </ul>	

Director of Legislative Affairs	Chrystal Volkova	Delayed due to absence (Excused)	
Director of Student Technology	Jayana Estacio	<ul style="list-style-type: none"> <li>• Only need two more people for STFC members</li> <li>• STFC Training will begin</li> <li>• Meeting with Paul Lovelady from Media Services</li> <li>• Connect with Alicia as well</li> </ul>	

Advisor Updates

-DUBNET will be launched to campus and our students on September 27, 2023

Adjournment at: 11:55am