



**Associated Students of UW Tacoma**

---

# Executive Board Meeting Minutes

**Date:** August 14th, 2024

**Time:** 5:30PM

**Location:** WPH Jane Russel

**Zoom:** None

---

## Attendance:

<i>ASUWT President</i> Holly Wetzel	(Present)
<i>ASUWT Vice President</i> Moira Kelley	(Present)
<i>Director of Internal Affairs</i> Norah Duncan	(Present)
<i>Director of Outreach</i> Merriah Kubista	(Present)
<i>Director of Legislative Affairs</i> Ben Brown	(Present)
<i>Director of Finance</i> Alicia Whitten	(Present)
<i>Director of Student Technology</i>	(VACANT)

---

## **I. Call To Order**

President Wetzel called the meeting to order at 5:33PM.

## **II. Roll Call**

All members of the Executive Board are present. Director of Student Technology is vacant.

## **III. Approval of Agenda**

Director Duncan motions to approve the agenda as presented. Vice President Kelley seconds.

**5-0-0 – Motion Passes**

## **IV. Approval of Minutes**

Director Whitten motions to approve the minutes from last week's meeting. Director Duncan seconds.

**5-0-0 – Motion Passes**

## **V. Open Public Forum**

President Wetzel welcomes all members of the public present at the meeting. No discussion raised during public comment.

## **VI. Unfinished Business**

There is no unfinished business.

## **VII. New Business**

### **a. ASUWT Bylaw Review**

President Wetzel provided context surrounding what the bylaw review committee has done and what changes has been made. President Wetzel explains to the Executive Board how to approve each change to send to the senate is done; approving each change made to the bylaw.

Director Kubista motions to approve all changes to Bylaw Section 101.00. Seconded by Director Whitten.

#### **5-0-0 – Motion Passes**

Director Whitten motions to approve all changes to Bylaw 202.00. Seconded by Director Kubista.

#### **5-0-0 – Motion Passes**

Director Duncan motions to approve a correction to the typo in Bylaw 202.00. Seconded by Vice President Kelley.

#### **5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 204.00. Seconded by Director Kubista.

#### **5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 207.01. Seconded by Director Duncan.

#### **5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 207.05. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 208.01. Seconded by Director Whitten.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 208.02. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 208.03. Seconded by Director Kubista.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 209.01. Seconded by Director Whitten.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 301.03. Seconded by Director Brown.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 302.01. Seconded by Director Duncan.

**5-0-0 – Motion Passes**

Director Kubista motions to amend Bylaw 303.01 prior to voting to say “any staff member responsible for advancing graduate student needs at UW Tacoma”. Seconded by Director Whitten

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 303.01. Seconded by Director Brown.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 303.02. Seconded by Director Whitten.

**5-0-0 – Motion Passes**

Director Whitten motions to approve all changes to Bylaw section 304.01. Seconded by Director Kubista.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 305.02. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 305.03. Seconded by Director Whitten.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 400.00. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 401.02. Seconded by Director Kubista.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 402.02. Seconded by Director Whitten.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 402.03. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 403.02. Seconded by Director Brown.

**5-0-0 – Motion Passes**

Director Brown motions to approve all changes to Bylaw 403.03. Seconded by Director Duncan.

**5-0-0 – Motion Passes**

Director Whitten motions to approve all changes to Bylaw 404.02. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 407.02. Seconded by Director Brown.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 408.02. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 409.03. Seconded by Director Brown.

**5-0-0 – Motion Passes**

Director Brown motions to create Bylaw 409.04 to formally create the Legislative Action Council governed by staff policies. Seconded by Director Whitten.

**5-0-0 – Motion Passes**

Director Kubista motions to create Bylaw 409.05 to formally create the RSO committee and who it must be staffed with. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Duncan motions to approve all changes to Bylaw 500.01. Seconded by Director Whitten.

**5-0-0 – Motion Passes**

Director Whitten motions to approve all changes to Bylaw 500.02. Seconded by Director Kubista.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 500.03. Seconded by Director Whitten.

**5-0-0 – Motion Passes**

Director Whitten motions to approve all changes to Bylaw 501.01. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 900.01. Seconded by Director Brown.

**5-0-0 – Motion Passes**

Director Whitten motions to approve all changes to Bylaw 901.01. Seconded by Director Kubista.

**5-0-0 – Motion Passes**

Director Whitten motions to approve all changes to Bylaw 901.02. Seconded by Director Kubista.

**5-0-0 – Motion Passes**

Director Kubista motions to approve all changes to Bylaw 901.03. Seconded by Director Duncan.

**5-0-0 – Motion Passes**

Director Brown motions to approve all changes to Bylaw 901.04. Seconded by Director Duncan.

**5-0-0 – Motion Passes**

Director Whitten motions to approve to create Bylaw 1000.01 of the Internal Finance Policies. Seconded by Director Duncan.

**5-0-0 – Motion Passes**



Director Whitten motions to approve to create Bylaw 1001.01 of the Internal Finance Policies. Seconded by Director Duncan.

**5-0-0 – Motion Passes**

Director Whitten motions to approve to create Bylaw 1001.02 of the Internal Finance Policies. Seconded by Vice President Kelley.

**5-0-0 – Motion Passes**

Director Whitten motions to approve to create Bylaw 1001.02 of the Internal Finance Policies. Seconded by Director Brown.

**5-0-0 – Motion Passes**

Director Whitten motions to approve to create Bylaw 1001.02 of the Internal Finance Policies. Seconded by Director Brown.

**5-0-0 – Motion Passes**

Vice President Kelley motions to approve to create Bylaw Title XI of the ASUWT Task Forces in its entirety as proposed. Seconded by Director Kubista.

**5-0-0 – Motion Passes**

Director Whitten motions to approve to create Bylaw Title XII of the Student Experience Surveys in its entirety as proposed. Seconded by Director Kubista.

**5-0-0 – Motion Passes**

Director Duncan motions to approve to create Bylaw Title XIII of the Order of Succession in its entirety as proposed. Seconded by Director Kubista.

**5-0-0 – Motion Passes**

Director Kubista motions to approve to create Bylaw Title XIV of the Staff Policies in its entirety as proposed. Seconded by Director Brown.

### **5-0-0 – Motion Passes**

#### **b. Task Force Strategic Plan: Campus Development**

President Wetzel explains how she met with the Chancellor to discuss the timeline of the firm that UW Tacoma plans to work with for the new campus master plan, and shares that she learned that the firm doesn't plan to do surveying of students and only limited focus groups/listening sessions and are doing so on an aggressive timeline.

President Wetzel urged the board to make a decision to endorse the strategic plan of the Campus Development Task Force to send to the Senate for formal approval as that Task Force needs to be hired for ASAP.

Director Whitten motions to the endorsement of the presented Campus Development Task Force strategic plan. Seconded by Director Kubista.

### **5-0-0 – Motion Passes**

## **VIII. Director Updates**

- Director Duncan shares that the Senate approved the hiring of Susan for the Director of Student Technology position.
- Director Brown shared that the meeting with DSHS went well, but it's not likely that we'll be able to pass actual policy this session. Further discussion with WSAC and lawmakers before the session starts will be needed to see about doing a Work Session.
- Director Whitten shared updates about the hour tracking form that it will be due on Sunday rather than Friday. She also shared updates regarding Special Allocation requests and how to get that to her.
- Director Kubista reminded everyone about picture day coming next week.

## **IX. Advisor Updates**

Advisor Leary shared that Gen is leaving to go to grad school and will now be overseeing HSF as well as student publications. The Ledger hopes and plans to have someone present at our meetings once they are up and running.

Director Brown motions to adjourn the meeting. Vice President Kelley seconds.

**5-0-0 – Motion Passes**

## **X. Chair Updates**

Skipped.

## **XI. Adjournment**

President Wetzel adjourns the meeting at 6:46PM.