

## BUDGET PROPOSAL CONTACT INFORMATION

Department Name: Teaching and Learning Center

Create Date: 10/17/2024

Due Date: 11/08/2024

Submitter Name: Cara Hale

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Phone Number: 2536925781

Department Head Approval:

Department Head: Dwayne Chambers

Requested Amount: **\$1,000**

## Departmental Information

### SPECIAL ALLOCATIONS - CRITERIA

We'd asked for an allocation closer to \$2700 to fund our tea station, and pizza and donut welcome days, but were awarded \$750. \$750 is enough for only the fall quarter. It was suggested to us to apply during the special allocations process. The TLC tea station's usage has continued to increase this year. In addition, the excitement and success of our welcome pizza and donut events was unforeseen, as well as the smaller amount we were allocated during the annual budget allocation process.

### STUDENT UTILIZATION

The Teaching and Learning Centre is an important resource for students as they navigate their academics at UW Tacoma. Particularly since the COVID-19 pandemic many students have entered college with gaps in their preparation or the need to strengthen their quantitative knowledge, writing abilities and study habits. To this end, one of the TLC's major priorities is making sure every student is aware of our services and has familiarity with our space. From informal student interviews, we have realized that many students recognize their need for help and tutoring but unfamiliarity with a new space on campus is a major hurdle. Knowing where we are and being comfortable with our spaces is a challenge, as many students report only spending time in their classroom buildings while on campus. To expand the list of spaces they frequent and feel are 'home' for students, we'd like to offer more hospitality both ongoing (our Tea Station) and in the form of Welcome Days events such as pizza giveaways, or our recent 'donuts for writing appointments' event. Students often have to choose between visiting a campus resource for help and grabbing food after class. This way, occasionally, they might not have to choose and can 'feed 2 birds with one scone' so to speak.

### SPECIAL ALLOCATIONS - STATEMENT OF ASSURANCES

We had great success in our fall Welcome Days events, so much so that we realize our remaining budget will not be enough to meet demand for Winter and Spring events. We had to turn people away after 20 minutes because we ran out of pizza. We obtained over 100 sign-ins across the events, but with more food could easily have acquired even more, since more people wanted to participate but we had no supplies left. We also learned quite a few lessons to apply to the next event that will expand our ability to meet demand - in the ways we check people in and to plate and hand out single pizza slices rather than have it be a self-serve honor system. Additionally, both centers have seen an increase in usage and traffic after these events, proving that these events had a positive impact and actually worked to achieve our goal of increasing our numbers, getting more tutoring to more students.

### SERVICE BENEFITS TO STUDENTS

By far the most rewarding statements we hear at the TLC are along the lines of "Thank you. You guys totally got me through Calculus 2 or Gen Chem 1 etc" or "Thank you. I am not sure how I would have graduated without your help." The main and the plain for the TLC is coming alongside students and helping them succeed in their academics at UW Tacoma and beyond.

Pushed to provide something else as meaningful: the number of students who count the TLC and the TLC space as one of their "homespaces" on campus. A place to get help, but also a place to meet and work with friends, a space that they can stay comfortably for a long time. On a commuter-friendly campus, this has proved invaluable for students being able to form community and by extension, for students to improve their resilience when faced with tough times during their college career.

## Staff Budget Requests

Category	Details	Amount Requested
	PERSONNEL TOTAL:	\$0

## Other Budget Requests

Category	Details	Amount Requested
Food	Pizza and donuts Welcome Days events funding S001	<b>\$1,000</b>
	SUPPLEMENTAL TOTAL:	\$1,000

PERSONNEL TOTAL:	\$0
SUPPLEMENTAL TOTAL:	\$1,000
<b>COMPLETE PROPOSAL TOTAL:</b>	<b>\$1,000</b>

## Supplemental Documents