



**Services and Activities Fee Committee (SAFC)**

**November 8, 2024**

**3:30pm**

**UWY 307**

Zoom Link: <https://washington.zoom.us/j/98089084773>

**MEETING MINUTES 03**

Attendance:

<p><b>Voting Members</b> Norah Duncan - Present Madai Espinoza - Present Kailey Lawless - Present Samuel Pena-Rojas - Present Jaden Tobar - Present (Online) Anchal Turna - Present Kaily White - Present</p> <p><b>Administrative Staff</b> Sean Schmidt (Acting Chair) – Present</p>	<p><b>Ex-Officio Members</b> Bernard Anderson - Absent Mike Russell - Present (Online) Alicia Whitten - Present Gordon Craig - Present</p> <p><b>Guests</b></p>
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**Call to Order.** The meeting was called to order by Sean Schmidt at 3:33pm.

**Land Acknowledgement.** A land acknowledgement was given by Madai Espinoza.

**Safety Briefing.** A safety briefing was given by Sean Schmidt.

**Roll Call, Guest Introductions, Connection-Building Activity.** Roll Call is documented above. Guests were introduced. Meeting participants took part in a connection-building activity.

**Approval of Agenda.** Norah Duncan moved to approve the agenda. Samuel Pena-Rojas seconded. The motion was approved.

**Approval of Minutes.** Norah Duncan motioned to approve the minutes from November 1<sup>st</sup>, 2024 as presented. Madai Espinoza seconded the motion. The motion was approved at 3:44pm.

## **Open Public Forum**

## **Reports & Updates**

- Chair/Vice-Chair
- Members
- Committees
- Norah Duncan shared that Jaden Tobar, Alica Whitten, Samuel Pena-Rojas, and Anchal Turna have volunteered to be a part of the hiring committee.

## **Old Business**

- Autumn Special Allocations:  
The committee covered 2024 Fiscal year numbers and compared them to 2025 Fiscal year projected numbers.  
The committee reviewed the total monetary amount requested for the 2024-2025 Special Allocations. The total amount requested from all special allocations submitted is \$275,995.
- Election of Chair & Vice Chair:
  - Samuel Pena-Rojas volunteered to fill the Chair position.
  - Norah Duncan volunteered to fill the Vice-Chair position.
  - Both Samuel Pena-Rojas and Norah Duncan took 2 to 3 minutes to discuss why they are interested in these roles and how their experience makes them a fit.
  - Kailey Lawless moved to select by acclimatation Samuel Pena-Rojas as Chair and Norah Duncan as Vice Chair. Anchal Turna seconds. All committee members approved.
- Autumn Form:
  - Unfinished business.

## **New Business**

- No new business

## **Discussion Items**

- We discussed updating the SAFC bylaws in relation to changing current minimum requirements for the long term and short-term contingency funds.
- We discussed the possibility of combining tri-campus funds for projects that benefit all UW students.
- We discussed having faculty and staff share the costs associated with LinkedIn learning that are currently being paid for by student funds.
- The committee discussed having proposers take care of minimum wage adjustments, so they do not have to do a special allocation request through the SAFC. The current minimum wage adjustment is \$443 for 2024-2025 Special Allocations.

### **Announcements**

- There has been a massive increase in established RSO's compared to previous quarters.
- Three new tasks have been established in student government and two positions are still open. These positions include a student development taskforce and food equity and basic needs taskforce. Students are advised to apply for these positions on Handshake.
- Anchal Turna expressed interest in taking on an accounting role within the SAF committee.

### **Adjournment**

- Kaily White motioned to adjourn the meeting. Norah Duncan seconded. The motion was approved at 4:35pm.