



Services and Activities Fee Committee (SAFC)

October 25, 2024

3:30pm

UWY 307

Zoom Link: <https://washington.zoom.us/j/98089084773>

MEETING MINUTES 01

Attendance:

<p>Voting Members Norah Duncan - Present Madai Espinoza - Present Kailey Lawless - Present Samuel Pena-Rojas - Present Jaden Tobar - Present Anchal Turna - Present Kaily White - Present</p> <p>Administrative Staff Sean Schmidt (Acting Chair & Acting Compliance Officer) - Present</p>	<p>Ex-Officio Members Bernard Anderson - Absent Mike Russell - Absent Alicia Whitten - Present Gordon Craig - Absent</p> <p>Guests Connor Leary</p>
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Call to Order. The meeting was called to order by Sean Schmidt at 3:36 pm

Land Acknowledgement. A land acknowledgement was given by Sean Schmidt.

Safety Briefing. A safety briefing was given by Sean Schmidt.

Roll Call, Guest Introductions, Connection-Building Activity. Roll Call is documented above. Guests were introduced. Meeting participants took part in a connection-building activity.

Approval of Agenda. Norah Duncan moved to approve the agenda. Kailey Lawless seconded. The motion was amended by Alicia Whitten. All unanimously approved of Agenda.

Open Public Forum

Reports & Updates

- Chair/Vice-Chair
- Members
- Committees

Old Business

- Minutes from May 31, 2024 meeting. The committee will review and act on the minutes at the next meeting.

New Business

- Autumn Special Allocations. The proposal deadline is Friday, November 8 at Noon.
- Election of Chair & Vice Chair. Members will consider running for these positions. A process for electing these positions will be discussed at the next meeting.
- Hiring a Committee Student Assistant. Norah Duncan volunteered to lead the hiring committee for the Student Assistant position.

Discussion Items

- Orientation to SAFC Information, Resources, Collaboration Spaces, etc.
- Committee members were asked by Sean Schmidt to review the SharePoint, minutes, and find website to have talking points at next meeting.
- Connor Leary gave a presentation on "The Magical Art of Parliamentary Procedure" How to use Robert's Rules confidently & effectively". Connor announced he will pass out cheat sheets on parliamentary procedures to committee members.

Jaden Tobar motioned to extend the meeting by 10 minutes at 4:27pm. Norah Duncan seconded the motion. The motion was passed unanimously.

Alicia Whitten and Anchal Turna left the meeting at 4:40pm. The meeting is still at quorum with the remaining 6 committee members and it was confirmed that a meeting end time was not published so the meeting continued.

Announcements

- None

Adjournment

Kaily White moved to adjourn the meeting at 5:01pm. Samuel Pena-Rojas seconded. The motion is adjourned unanimously at 5:02pm.