**Faculty Assembly Executive Council (EC)**

**Meeting Minutes**

Monday, 09/16/2024, 12:30 p.m. – 1:20 p.m.  
GWP 320/Zoom

***Present:*** *EVCAA Andy Harris, Acting Chair and APCC Chair Julie Masura, APT Chair Bryan Goda, FAC Chair Ken Cruz, Past Chair Huatong Sun, Kurt Hatch, Monika Sobolewska, Jim West, Zhiquan (Andy) Shu, Barb Toews, Robin Evans-Agnew, Greg Noronha, Gary Viers, Emily Thuma, Jenny Xiao, Alex Miller, Margaret Griesse, Ander Erickson, Sushil Oswal.* ***Excused:*** *Chair Anne Taufen, Vice Chair of Faculty Assembly, Urban Studies Representative, Erika Bailey.* ***Guest:*** *Ben Meiches (SIAS)* ***Program Coordinator:*** *Andrew Seibert*

1. **Opening:**
   * **Land Acknowledgement, Consent to Agenda, Meeting Minutes, Permission to Record, Approval of Meeting Minutes from 6/3/2024.**
     + The Program Coordinator read the Land Acknowledgement. The agenda was consented as written. Permissions to record for minutes purposes only were granted with no objections. The Executive Council minutes for June 3rd were approved with no edits.
2. **Tri-Campus Teaching@UW Initiative**
   * The EVCAA shared a revival of the Teaching@UW Initiative. Please see Appendix A for the document shared.
   * EVCAA is looking for one more Faculty member (two total) to be on this Tri-Campus committee. The first will be recommended by the Executive Council and the second appointed by EVCAA.
     + This will be an action item at the Faculty Assembly Fall Retreat
3. **Discussion and vote: Vice Chair Vacancy**
   * The Acting Chair went over the background of the agenda item.
     + The Executive Council reviewed options of how to fulfill the vacancy in the Vice Chair.
       - According to the UWT Faculty Assembly Bylaws on Article VI: Vacancy in Office (p. 9), it outlines the next steps for the Executive Council.
         * If a vacancy should occur during the term of an office, the Executive Council shall be empowered either to appoint a replacement to complete the unexpired term or to provide for an election to a new term of office for that position.
       - This was reviewed with the past and current Secretary of the Faculty and is consistent with the Faculty Code.
     + A motion was made to decide on how to fill the Vice Chair position either with the choice of appointing a Vice Chair or provide for an election for the Vice Chair. This motion was moved by Greg Noronha and seconded by Gary Viers.
       - Discussion ensued. Some key highlights from the Executive Council are:
         * Faculty Assembly election followed Faculty Code
         * The resignation happened before September 1st, and therefore representatives agreed to show support to do another election to a Vice Chair

A representative requested to extend soliciting nominations to September 25 instead of the original date of September 23.

* + - * A friendly amendment was requested to revise the initial motion removing the option to appoint the Vice Chair and only to provide an election. The amendment was moved by Greg Noronha and seconded by Gary Viers.
      * A friendly amendment was requested to extend soliciting nomination from September 23 to September 25. The amendment was moved by Monika Sobolewska and seconded by Ken Cruz.
      * ***Votes:*** *18 yes, 0 no, 0 abstentions*

1. **Faculty Assembly Fall Retreat**
   * The Acting Chair went over what will be discussed at the Faculty Assembly Fall Retreat. Standing Committee Charges will be discussed and will be opened up to the Faculty at-large. The Chair plans to discuss priorities for the academic year. All Faculty are encouraged to attend this event.
2. **Adjournment**

* The meeting was adjourned at 1:16 p.m.
  + Next meeting: September 27 2024, Fall Retreat
  + Next Executive Council Meeting: October 11, 2024, Zoom

Appendix A: Tri-campus Teaching@UW:

Tri-campus Teaching@UW network:

Formalizing leadership and creating a new faculty advisory council

Executive summary, Sept. 2024

The provost recently approved a proposal to formalize tri-campus instructional support coordination through the creation of three groups – two of which already exist informally plus a new group to gather faculty input:

1. **Teaching@UW Executive Sponsors** (the vice provost and vice chancellors responsible for instructional support on each campus) to develop a strategy for tri-campus coordination and engage with the provost and faculty governance around teaching and learning.
2. **Teaching@UW Leadership Committee** (the directors of instructional support units on each campus) to develop and refine a set of common resources, surface common areas of opportunity and need, and seek faculty input.
3. **Teaching@UW Faculty Advisory Council** (including six faculty members from across the three campuses) to provide insights and perspectives that would inform decision-making around instructional resources and professional development.

This collaboration will provide all UW instructors with clearer, more equitable access to high-quality programming and resources available through Teaching@UW – resources that will be tri-campus de novo. It will reduce duplication of effort, freeing up staff and faculty time to create more specialized, campus-specific support for instructors. It will also create a clear mechanism to gather faculty insights and input on instructional support unit efforts and support campus leaders’ advocacy efforts around teaching and learning.

Three key drivers prompted the UW to formalize and build on existing tri-campus collaboration:

* The Future of Teaching and Learning Initiative’s working group on instructional quality [recommended to the provost](https://www.washington.edu/provost/future-of-teaching-learning/future-of-teaching-learning-working-group-on-quality/final-report/) creating a tri-campus network of instructional support.
* The successful launch of the [Teaching@UW website](https://teaching.washington.edu/) proved the value of coordinating and collaborating across the three campuses.
* A current state analysis and [scan of CTL equivalents](https://docs.google.com/document/d/16Js-KckymmLPWllsW3_HmlkVCs98oWhkxEtP-ZQAi9Q/edit#heading=h.t2m95kp04ykz) at peer institutions surfaced the complexity of UW’s instructional support landscape and the lack of a replicable peer model for multi-campus coordination. UW will be a leader in creating one.

This new structure aims to respond to these drivers, benefit all UW instructors with common resources and programming, and allow campus-based units to specialize more effectively.