

New Staff Connections Program Resources



Academic calendar

No matter what department you work in the [Academic Calendar](#) is a must have Bookmark. We like to keep a hard copy on our desk :). Below is a list of the things you'll find in the calendar:

- [Registration deadlines](#)
- [Course add, drop and withdrawal deadlines](#)
- Final exam schedule
- [Tuition and fee assessment deadlines](#)
- [University holidays](#)

The Office of the Registrar's top resources for student

1. [Academic Calendar](#)
2. [General Catalog](#)
3. [Tuition & Fees](#)
4. [Forms & Instructions](#)
5. [Course Offerings and Time Schedule](#)
6. [Register for Classes using MyUW](#)

Top Resources for Faculty & Staff

1. [Submit Final Grades](#) (*using GradePage*)
2. [Change-of-Grade Request](#)
3. [Academic Scheduling](#)
4. [Grade Appeal Processes](#)
5. [Copy & Mail Center](#) Email: uwtcc@uw.edu Phone: 253-692-5785 Office: MAT 053
6. [Facilities Services](#) Email: facility@uw.edu Phone: 253-692-5700 Office: MAT 004
7. Campus Space Scheduling resources:
 1. 25Live – web-based scheduling system being used by all three UW campuses.
<https://www.tacoma.uw.edu/uuf/25live>
 2. <http://www.tacoma.uw.edu/uuf>
 3. <http://www.tacoma.uw.edu/office-registrar/general-information-uuf-scheduling>
<http://www.tacoma.uw.edu/staff>

4. <http://www.tacoma.uw.edu/conference-services/welcome>
 8. Bias incident reporting tool: <http://www.tacoma.uw.edu/reportbias>
 9. Strategic Plan: <http://www.tacoma.uw.edu/strategic-planning>
 10. Wi-Fi Access for Visitors: <https://itconnect.uw.edu/connect/uw-networks/campus-wi-fi/visitors/>
- Setting up your UW NetID: <http://www.tacoma.uw.edu/admissions/setting-your-uw-netid>
 - Managing, creating new email accounts/listservs:
<https://itconnect.uw.edu/connect/email/resources/mailman/>

 - Website: <http://www.tacoma.uw.edu/security> Location: Dougan 180 Email: uwtsafe@uw.edu
Phone: Non-emergency 253-692-4416 Emergency 253-692-4888

Professional Development for faculty & staff

- [Seattle Professional & Organizational Development](#)
- [UW Tacoma Professional Development Center](#)

- Advancement Toolkit: <http://www.tacoma.uw.edu/advancement/advancement-home>
- Trumba Event Calendar: <https://www.tacoma.uw.edu/node/35740> (UW sign-in required)
- Center for Student Involvement – Advertise on campus TV screens, Husky 411 email blasts etc. :
<https://www.tacoma.uw.edu/node/50754>

HR/Payroll Support Services

- <https://wd5.myworkday.com/uw/login.html>

Finance/Procurement/Travel/Reimbursement

- Workday: <https://wd5.myworkday.com/uw/login.html>
- Procurement Services: <https://finance.uw.edu/ps/>
-

University Y

- <http://www.tacoma.uw.edu/uwy/fitness/membership>

Staff Association

- <http://www.tacoma.uw.edu/staff>

Other

- Creative Communications - Ordering nametags, letterhead, business cards etc.
<https://finance.uw.edu/c2/online-ordering/online-ordering>
- UW Tacoma Flickr account: <https://www.flickr.com/photos/uwtacoma/albums/>
- Course evaluations – Office of Institutional Assessment/IASystem: <https://uwt.iasystem.org/admin>
- Curriculum Management System (Kuali): <https://uw.kuali.co/cm/#/courses>
- Academic Policy & Curriculum Committee (for new course proposals and changes etc.):
<https://www.tacoma.uw.edu/faculty-assembly/academic-policy-curriculum-committee> ○
<https://www.tacoma.uw.edu/faculty-assembly/academic-policy-curriculum-committee-meetingschedule-proposal-deadlines>

Other important contacts

<p>UW Graduate School</p>	<p>www.grad.uw.edu https://grad.uw.edu/for-faculty-and-staff/mygraddepartment-view/ Graduate Enrollment Management Services (Admissions & Student Services): uwgrad@uw.edu, (Graduate Advisor/Coordinator help) gemshelp@uw.edu 206.685.2630</p>
<p>UW Tacoma Office of Financial Aid</p>	<p>www.tacoma.uw.edu/finaid Mattress Factory Building, room 213 uwtfa@uw.edu 253.692.4374</p>
<p>UW Tacoma Disability Resources for Students</p>	<p>www.tacom.uw.edu/drsuwt Mattress Factory Building, room 354 drsuwt@uwt.edu 253.692.4602</p>
<p>UW Tacoma Veteran & Military Services</p>	<p>www.tacoma.uw.edu/veterans-military-services Tioga Library Building, 307A uwtva@uw.edu 253.692.5723</p>
<p>UW Tacoma Office of the Registrar</p>	<p>www.tacoma.uw.edu/registrar Mattress Factory Building, room 253 reguwt@uw.edu 253.692.4913</p>
<p>UW Tacoma International Student Services</p>	<p>www.tacoma.uw.edu/iss GWP 102 uwtiss@uw.edu 253.692.4762</p>
<p>Center for Equity & Inclusion</p>	<p>https://www.tacoma.uw.edu/equity/center-equity https://www.tacoma.uw.edu/equity/center-equity-inclusion West Coast Grocery 102 saracc@uw.edu or mailon@uw.edu 253-692-4776</p>
<p>Student Advocacy & Support</p>	<p>http://www.tacoma.uw.edu/studentengagement/student-advocacy-support MAT 209 stusupt@uw.edu 253-692-5934</p>