**Faculty Affairs Committee**

**Meeting Minutes**

March 4, 2024 / 12:30pm-1:30 p.m. Zoom

***Members Present through Zoom:*** *Chair Sharon Laing, Orlando Baiocchi, Ehsan Feroz, Ken Cruz, Maria-Tania Bandes Becerra Weingarden,* *Moniquetra Slater (Co-Chair, Non-Tenure Track Faculty Forum) Andrea Hill (Co-Chair, Non-Tenure Track Faculty Forum).* ***Excused:*** *Christopher Knaus, Urban Studies Representative.* ***Administrative Support***: *Andrew J Seibert*

1. **Recording Permission/Consent**
   * Recording permissions granted by the Committee. Recording the minutes is for transcribing minutes only. February 12 minutes were approved as written with no requested edits from Faculty Affairs representatives.
2. **Updates from the Non-Tenure Track Faculty Forum**
   * Andrea Hill (NTTFF Co-Chair) had the following to report in this meeting
     + A survey was formed for Non-Tenure Track Faculty, and the Co-Chair sent out qualitative responses to show the similarities of the Faculty Affairs Committee work and this survey
       - Because this work does align with the Faculty Affairs Committee and the workload, Faculty Affairs Committee Chair Sharon Laing recommended to have the Non-Tenure Track Faculty Forum fill out the self-assessment tool around workload specific to non-tenure track faculty and include data with this self-assessment tool.
       - The NTTFF Co-Chair will be getting more feedback from part-time faculty.
     + The Non-Tenure Track Faculty Forum continues to gather information on the 3-year rule, which will be revisited once information is gathered.
3. **2023-2024 Priorities and Status Updates**
   * UWT Equity-Minded Faculty Workload Initiative
     + Chair Sharon Laing and Academic HR Director Sarah Davies Breen had a meeting with the Council of Deans to give more information about moving forward with the Workload initiative. Deans shared concerns and were addressed. The Director of Academic Affairs Planning and Budgeting will work with FAC Chair and Academic HR Director to analyze the data.
       - With discussion, the data will be presented to the Elected Faculty Councils, as the Dean of the Schools attends these meetings. The Committee will also be able to view the data after the Schools view the data.
       - Dashboards will be strongly recommended for each school but cannot be mandated per the Executive Vice Chancellor for Academic Affairs
   * International Faculty Support: International Faculty Leadership Panel
     + The International Faculty Report was shared with Ursula Owen, International Scholars Operation Manager, and the office was charged to address some items in the report. Ursula plans to bring it to UW Leadership to show more support for the International Faculty and plans to get back to FAC Chair.
     + Administrative Support and Faculty Assembly Program Coordinator gave a brief update on Part 2 of the International Faculty Leadership Forum, which will be a community-building and mentoring event. A number of senior international faculty will be presenting at the event about their leadership role in teaching, research and service. The event will be held on **Tomorrow March 5, 2024 from 12:30-1:30 in Milgard Hall (MLG 110)**. FAC members are encouraged to attend the event.
4. **Adjournment**
   * Meeting was adjourned at 1:20PM
     + Next meeting April 15, 2024, Zoom