



Services and Activities Fee Committee (SAFC)

Friday, February 23, 2024

1:00pm

UWY 307

Zoom Link: <https://washington.zoom.us/j/97356787470>

MEETING MINUTES 14

Attendance:

<p>Voting Members Alex Alvarado – Present Eli Feleke - Present Ngoan Huynh – Present Lizzy McLam - Present Navneet Singh - Present Ryan Wicklund – Present Karalea Zuber – Absent</p> <p>Administrative An Le Dang - Present</p>	<p>Ex-Officio Members Bernard Anderson – Absent Mike Russell – Present Sean Schmidt – Present Alicia Whitten – Present Kelly A. Tyrrell – Absent</p> <p>Guests Conor Leary</p>
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The meeting was called to order by Ngoan at 1:01pm

A land acknowledgement was given by Ngoan.

An introductory safety briefing was given by Ngoan.

Roll Call is documented above.

Approval of Agenda. Ryan moved to approve the agenda. Eli seconded. The motion passed unanimously.

Approval of Minutes. Lizzy moved to approve the minutes of the 2/16/24 meeting. Eli seconded. The motion passed unanimously.

Open Public Forum

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Updates

- Chair/Vice-Chair
 - Hiring process for next year beginning
 - 1.5-hour meetings starting Spring quarter.
- Members
- Committees
 - LettuceMeet scheduling for University Y document review committee.

Old Business

- Committee Values and Norms
 - Values
 - Supporting students should always be the priority when considering annual and special allocations
 - Providing opportunities that prepare students for career, academic, professional life experiences
 - Prioritize programs with wide reach or impact
 - Community Outreach and Engagement seeking input from requesters
 - Prioritizing strategic allocation of long-term projects while being mindful of our budget
 - Direct student feedback of program usage
 - Compare the numeric metrics of usage over the years
 - Prioritize current student positions
 - Specify that proposers are here to answer pre-set questions and not a full proposal for time efficiency; unless stated otherwise

- New programs are required to come for a presentation and Q&A for clarifications with a 10-minute limit.
- Norms
 - Let Chair and other members know if will not be attending or if attending via Zoom
 - Icebreakers to open meeting
 - If voting members are participating via Zoom, it is important that they share their votes verbally and in the chat of the meeting
 - Getting assigned work done on time
 - Members affiliated with the proposing program will be abstained from leading and voting on the program's allocation request but are allowed to participate in discussion.
 - Members should share any affiliations that might be conflicts of interest and be prepared to
- SAFC Proposal Review Process
 - Ryan made the motion to extend the meeting for 5 minutes. Navneet Seconded. Motion passed unanimously.

New Business

Announcements

Adjournment

Alex moved to adjourn the meeting at 2:07pm. Ryan seconded the motion. The motion passed unanimously.