

Campus Technology Committee (CTC)  
February 22, 2024, 2:00 pm – 3:00 pm  
Agenda

Meeting scheduled via Zoom

1. Updates
  - 1.1 NameCoach in Canvas  
To have students record their own names in Canvas. UW Medicine (<https://sites.uw.edu/somlearningtech/namecoach/>), UW Law School and Foster School of Business are the current users of this app. Seattle may centrally fund for all students.
  - 1.2 President's and Provost's Task Force on Artificial Intelligence, with five Working Groups
2. IT Equipment Renewal Program
  - 2.1. Classroom and Meeting Rooms AV/ media: about seven to eight years
  - 2.2. Classroom and Employee Office Computers: one desktop or laptop every five years
  - 2.3. Data Center Server: six to eight years (transition to Cloud Services, i.e. Azure & AWA)
3. IT Equipment Recycle Program (<https://www.tacoma.uw.edu/it/electronic-recycling>)
  - 3.1. Items NOT accepted for recycling:
    - a) Alkaline batteries - all alkaline type batteries
    - b) Household appliance - washer, dryer, other large appliances
    - c) Coffee maker
    - d) Air conditioner
    - e) Refrigerator - refrigerator freezer combo, freezers
    - f) Vacuums
4. UW IT Governance
  - 4.1 IT governance at Tri-campus level will be transitioned to:

Legacy governance groups	Transitions
IT Strategy Board	Transitioning to the I & T Executive Committee in January 2024
IT Service Investment Board	Met in December 2023 to finalize TRF recommendations, then pause until the future TRF process is known
IT Service Management Board (SMB)	Transitioning to the I & T Enterprise Technology domain in December 2023
Security Advisory Board and UW Privacy Steering Committee	Transitioning to the I & T Information Security and Privacy domain in January 2024
HR & Finance WorkDay Governance	Transition planning to begin 2024 Q1
UW Data Governance	Transition planning to begin 2024 Q1
TRF Advisory Committee	Paused until future TRF process is known

*(Note: I & T stands for Information and Technology; TRF stands for Technology Recharge Fee)*

4.2 Service Management Board (SMB) has been renamed to I & T Enterprise Domain. The 2023 SMB Report include four areas of recommendation:

- a) Husky TV: recommend that UWIT gather more data on student usage and content delivery preferences to determine if the Husky TV is still necessary and useful (work with HFS on retirement strategy, factoring in the need for common area TV)
- b) Google Apps / Microsoft Office 365: recommend that UWIT reduce reliance on the UW Google service by working to increase departmental adoption of UW Office 365
- c) U Drive: recommend a review of the various storage offerings with an eye to simplifying and consolidating them for better user experience and reduced administrative cost
- d) Conferencing Services: recommend that Conferencing Services be placed in containment status, continuing to operate but not accepting new customers

4.3 Information and Technology Security & Privacy Domain will work on:

- a) Elevated decision making
  - i. Decide on acceptable levels of risk, establish a risk framework, define tolerance thresholds, and determine the roles authorized to accept specific risk levels
  - ii. Assess risks brought forward by the OIS team and generate ideas for managing risks. Escalation of risks assessed within the team
  - iii. Recommend and prioritize initiatives that are most essential to improve the UW's culture of security, privacy, and governance of personal data
  - iv. Review projects or service changes (anywhere at the UW with significant impacts for risk and escalate as needed).
  - v. Make recommendations in response to incidents and data breach trends identified by OIS
  - vi. Contribute goals to and refine a security and privacy strategy that balances and reflects: the risk, harm, legal obligations.
  - vii. Provide direction on alignment with institutional values
- b) Understand laws & determine what applies to UW
  - i. Understand and align on how laws apply to UW
  - ii. Recommend policy changes based on legal obligation
  - iii. Ensure alignment of approaches across UW Academy and UW Medicine
- c) Finalize policies
  - i. Vet UW security or privacy-related policies, standards, guidelines, and best practices prior to final approval
  - ii. Exploration of principles and determination of legal requirements

5. Join Zoom Meeting

5.1. <https://washington.zoom.us/j/93983403804?from=addon>