<p style="text-align:center">Campus Technology Committee (CTC)
November 15, 2023
Minutes
Meeting held via Zoom</p>

Present: Darcy Janzen, Lisa Hoffman, Ana Marie Almeda, Julie Masura, Patrick Pow, Alireza Boloori, Jarrod Call, Jayana Estacio, Ralph Bane, Wes Lloyd, Susan Wagshul-Golden, Andrea Coker Anderson, Caitlyn Moats

Absent: Sean Schmidt, Paul Lovelady, Bill Fritz, Y Jenny Xiao, Christopher Knauss, Slava Miasishchev

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1. Introduction
   1.1. The CTC will meet virtually for now.
   1.2. Introductions were made and a welcome extended to new members for this year.

2. Updates
   2.1. The Verkada camera system was selected. Three more cameras will be installed. The YMCA and Court 17 have older RFI-based camera systems. The YMCA is looking for funding and is planning to use Verkada to ensure compatibility.
   2.2. If there is something missing on the accessibility website please let Patrick know.
   2.3. Upgrades to 15 spaces were recently completed; your advice on these efforts is valuable.
   2.4. University Advancement and Finance moved from the Carleton building to the TLB (Tioga Library Building).
   2.5. All Google Share drives over the 100 GB limit will be restricted starting in June 2024 – let Patrick know if you have any feedback. Other universities are going through the same process. Office 365 is open to faculty and students. Student organizations have already switched to Office 365.

3. Badgr
   3.1. IT, ODL, MLG, IIGE, and EHS have representatives on the committee for micro-credentialing. Various implementations around camp were described – departmental, within UW, and outside of UW. The committee recommends that all units be stewards of badges issued by that unit. The committee recommends these four basic requirements: (1.) the badge should have UWT logo branding, (2.) the badge should have a webpage maintained by the unit showing what the badge is for, (3.) the badge is not credit seeking, and (4.) the badge is not a course equivalent. There is no plan for ownership of the system. We are currently partnering with the Foster School of Business to fund Badgr instances. Will this be aligned with Portfolium? This will be discussed as adoption increases. Can these be integrated into classes? Potentially – IIGE requires taking two classes as a part of a badge.   How can we transfer this communication to departments wanting to build resiliency? For example - can they be used for FEMA training? Potentially. If it meets the four basic requirements listed above.   Will there be consistency in design? The CTC recommends that the micro-credentialing committee communicate with the marketing department about branding. Please work directly with Caitlin to formulate your badge. Each of the badges could potentially cost the student $2. The cost is currently covered due to resources committed by UWT IT, various other units, and the Foster School of Business. The CTC also indicated that

there is governance work to be done around micro-credentialing and further discussions about those issues are needed. Two concerns raised by the CTC: (1.) address the perception that a micro-credential is being tied to an academic offering, and (2.) clear delineation regarding who is responsible for issuing or maintaining records over time.

4. Feedback/brainstorming Items from the last CTC Meeting
    4.1. Question 1: Reflecting on this last academic year, what have we done well?
    The CTC reviewed the [UW Tacoma Classroom Matrix](#) – the ceiling microphone upgrades have been well received. More classrooms that allow wireless connectivity to the air server from a BYOD is a known need. If you see other needs, please let Patrick know.
    4.2 Question 2: Where can improvements be made in terms of infrastructure, classroom technology, support and resources?
    Owl is sometimes challenging to use, and its use in the classroom setting needs further investigation. WCG 322 and TPS 110 are conference rooms with full two-way video capability. GWP-320 is a different system. Spaces for students to use between an in-person class and a virtual class is a critical issue. Students can check out laptops through the Tacoma IT helpdesk. The library system can also check out laptops. The Tacoma IT helpdesk will provide free earbuds to students. Students are encouraged to use [Space scout](#). There are break-out rooms in the computer labs that could potentially be used. The campus is looking for more spaces that can be added to Space Scout. Some students have challenges using 25-live and getting to a space that is already occupied, even though they have a reservation.
    4.3 Question 3: Where do you see opportunities for UWT to refine, change, or focus (to UWT) or emerging technologies/ innovation? Are there any initiatives/ technologies that you think would help UWT better serve our students or advance/ enhance instruction?
    This will require discussions with additional departments. The ODL is conducting a community of practice around ChatGPT during this quarter with 13-14 faculty that will produce valuable resources and sample syllabi policy. The Digital Alliance has been asked to set up an [AI webpage](#). The faculty senate had a presentation last week, so they are looking at syllabi policy and guidelines related to AI.
    4.4 Question 4: Are there any additional ideas or suggestions that you want to share with the members of the Campus Technology Committee?
    How are staff-specific needs and concerns being addressed? Data governance is a concern to the CTC. AI-influenced essays are another concern for the CTC. How can we ensure students provide essays for scholarships that reflect original work? 50% of essays recently received for scholarships were heavily ChatGPT-influenced. Considering this new reality, CTC is looking for technological alternatives to improve the scholarship application process. There is a need for staff perspectives as the CTC addresses academic technology. Emergency Management is another topic involving administration, staff, and academics, so the CTC is well-positioned to surface those discussions. Patrick asks for discussion items prior to each meeting. The CTC considers sending out a survey through the Staff Association to surface staff concerns about technology issues and space utilization to have data on these concerns, not purely anecdotal comments. The CTC requests the December meeting to include communication, emergency alerts, and mass notifications for classrooms and spaces. The CTC is concerned about student safety when setting up spaces for students to occupy alone to ensure that we are setting them up for success.

5. The meeting adjourned at 10:00 am.