

**SOE School Wide Meeting
 Agenda**

December 05, 2023

Zoom Details/Links: Join Zoom Meeting
<https://washington.zoom.us/j/94813311413> [washington.zoo m.us]
Meeting ID: 948 133 11413

Announcements & Committee Updates: If these do not require action/vote or discussion, consider placing them in the SOE Announcements & Committee e-bulletin Updates document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Donna know 1-2 weeks before the next meeting, or as soon as possible.

AGENDA/MEETING FACILITATOR: Dr. Belinda Louie
MINUTE-TAKER: Donna Braboy

Topic	Time/Who	Outcomes	Comments/Asks
Welcome & Land Acknowledgement- Belinda Louie	9:00 a.m.-9:10 a.m.	Ground our work in relation to where we are situated Puyallup Tribal Lushootseed Land Acknowledgement (Youtube)	Acknowledge and reflect on Indigenous connections and make a commitment to action/self-learning
Working Agreements- Refresh/Refine- Belinda Louie, Julia Aguirre, Matthew Weinstein	9:10 a.m.-9:30 a.m.	Review feedback from last meeting; encourage critical reflection on your own behaviors and impacts to others- “What are ways to re/tweak our agreements 2.0?”	
Business Part I (we’ll continue on as/if needed)	9:30 a.m.-10:15 a.m.		

<p>SOE Business and Governance</p> <p>Budget Reduction</p> <p>Office of the Dean- Course Preferences for AY 24-25 (D. Braboy)</p> <p>Personnel Update (R. Endo)</p>	<p>9:30 a.m.-10:00 a.m.</p> <p>10:00 a.m.-10:15 a.m.</p>	<p>Due Friday, December 15 – EOB</p>	
<p>Break</p>	<p>10:15 a.m. - 10:30 a.m.</p>		

<p>SOE Business and Governance Committees Continued</p> <p>Advising Team - recruitment needs and support</p> <p><i>Matthew Weinstein/Justin Gailey-MEd- 15 mins total</i></p> <p><i>Julia Aguirre/Liz Rangel-BA/TCPs- 15 minutes total</i></p> <p>Governance:</p> <ul style="list-style-type: none"> ● APCC- L. Feuerborn ● Kurt Hatch (Executive Council rep) ● Matthew Weinstein (APT) <p>11:10 a.m.-11:25 a.m. Faculty Workload Resolution- Julia Aguirre, EFC.</p> <p>11:25 a.m.-11:55 a.m. REJ Committee- Kawena Begay/Liz Rangel, Co-Chairs</p> <p>11:55 a.m.-Noon- Wrap Up/Adjourn</p> <p>Working Agreements Feedback Survey</p>	<p>10:30 a.m.-Noon</p>		
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Upcoming Facilitators: January 2024: Matthew Weinstein;

Zoom/Virtual Meeting Etiquette Reminders

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your "hand" We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

SOE Working Agreements

1. Address controversy with civility and intellectual humility

- *Value knowledge and a commitment to ongoing growth and learning*
- *Own your own intentions and impact*
- *Lead with listening; seek to understand*
- *Show that you value another's position/perspective*

2. Challenge by choice

- *Use reflection and intention when opting for silence*
- *Be mindful of your own participation*
- *Ask hard questions respectfully*
- *Confront constructively, without assumptions of ill intent*

3. Demonstrate respect

- *Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)*
- *Be gracious when speaking about colleagues in the community*
- *Allow space for, and encourage all voices*