

Campus Technology Committee (CTC)

May 30, 2023

Agenda

Meeting scheduled via Zoom

1. Updates
  - 1.1. The current security camera system in University –Y Building should be replaced; switching 16 cameras to the Verkada camera system
  - 1.2. We can't afford to subscribe to Grammarly, as they have raised to price
  - 1.3. SharePoint
    - UW-IT provides [SharePoint Online](#). SharePoint integrates with UW Groups.
    - A [SharePoint community of practice](#) (MS Team) exists.
2. Badgr
  - 2.1. Renamed to Canvas Credentials Tri-campus Digital Alliance Update
  - 2.2. More SIAS faculty would like to use Badgr (Julie Masura)
3. Canva
4. Google Shared Drive (see Appendix)
5. Feedback/ brainstorming for CTC (Darcy)
6. Join Zoom Meeting  
<https://washington.zoom.us/j/93890013046>  
Meeting ID: 938 9001 3046

## Appendix: Google Shared Drive

- I. UW Google Shared Drives offer the best collaboration space for UW Google. In a Shared Drive, files are “owned” by the Shared Drive and the members of the Shared Drive, instead of an individual. Storing files in a Shared Drive ensures that the team is responsible for files rather than each individual being responsible for files, and helps to ensure files critical to collaboration are not deleted when an individual departs from the UW and their [UW Google account is deleted](#).

***Please note:** The ability to create new Shared Drives is currently disabled but starting Spring Quarter of 2023, a process will launch that will allow current UW employees to request a new Shared Drive.*

Accessing the Google Drive: To view the Shared Drives you have access to, [log in to Google Drive](#) and select the “Shared drives” icon under the “My Drive” icon.

- II. Google released the ability to move folders across My Drive and Shared Drives for end users.  
[Google Workspace Updates: New beta to move folders from My Drive to shared drives now available \(googleblog.com\)](#)

This is a significant feature add, especially for users that need to move files/folders from **UW Shared NETID My Drives** to a **Google Shared Drive** since UW Shared NETIDs are losing google services. [ACTION REQUIRED: Use of UW Google with Shared UW NetIDs ends August 29, 2023 – IT Connect](#)

UWIT has created a Moving Folders Guide here: [Moving Folders in Google Drive and Shared Drives – IT Connect \(uw.edu\)](#)

- III. The Productivity Platforms Team will be releasing a new feature offering for UW Google: **“Google Shared Drive for Google Workspace” beginning May 16, 2023**. The previous version of Shared Drives for UW Google — “UW Shared Drive for G Suite” — is being shut down due to Google discontinuing their Google G Suite for Education offering.

### **What are the new eligibility requirements for Shared Drives?**

UW employees who take active responsibility for managing data, access, and providing funding information when required will be able to create new Shared Drives and maintain existing Shared Drives. This responsibility includes an annual review (through a tool provided by UW-IT) by at least one UW employee in the Shared Drive manager role.

### **Are there fees for the new Shared Drive offering?**

The estimated fee in the 2024/2025 budget year is \$19.44 per year for each 100 GB of storage quota above the subsidized Shared Drive tier. The available subsidy and

fee will be evaluated annually, based on the costs of providing the Shared Drives service offering.

### **What is the subsidized Shared Drive tier?**

The first 100 GB of storage for each Shared Drive will be subsidized by UW-IT until at least 2025/2026. The majority (97%) of existing Shared Drives fall into this subsidized tier. Users that require more storage can request larger Shared Drives at a recharge rate of \$19.44 per 100 GB of storage above the subsidized tier.

### **Estimated storage quota pricing for 2024/2025**

100 GB – Subsidized tier

200 GB – \$19.44 per year

300 GB – \$38.88 per year

400 GB – \$58.32 per year

500 GB – \$77.76 per year

600 GB – \$97.20 per year

700 GB – \$116.64 per year

800 GB – \$136.08 per year

900 GB – \$155.52 per year

1 TB – \$174.96 per year

Custom (larger than 1 TB) – calculated at \$19.44 per 100 GB after the first 100 GB + \$148.13 setup/change fee.

### **Timeline for upcoming feature rollout**

- May 16, 2023 – Announcement of new “Google Shared Drive for Google Workspace” feature to Computing Directors, Tech Support, IT Connect, and other communities. This announcement will include making available the new Shared Drive self-service creation intake form.
- August 29, 2023 – Deletion of all Shared Drives that have been [restricted \(i.e., unmanaged\)](#) for longer than 30 days officially begins.
- Winter 2024 – Release of tool for periodic review of Shared Drives and submission of budget/worktag information. (This will either be handled through the [Provisioning Request Tool](#) or something that looks a lot like it.)
- Winter 2024 through Spring 2024 – Enforcement of Shared Drive storage quotas begins.
- Spring 2024 – Send notification reminders to UW employees in the manager role of Shared Drives that still need to be claimed.
- July 2024 – Implementation of the full Shared Drive data and access lifecycle policy, and all unclaimed Shared Drives are restricted (set to zero storage quota).
- August 2024 – Deletion of first round of unclaimed Shared Drives.