UNIVERSITY of WASHINGTON
TACOMA

Student Technology Fee Committee (STFC)
Annual Allocation Request

ALLOCATION REQUEST DATE INFORMATION

Date Created: `2019-12-04 09:47:21`　　Date Due: `2019-12-06 23:59:00`　　Date Submitted: `2019-12-06 12:07:09`

ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: `2-1 Laptop/Tablet with Cellular Data Capabilities`

Request Description: `The Giving Garden is seeking a tablet with a detachable keyboard and cellular data capabilities, a waterproof case, and a cellular data plan in order to work more efficiently between students.`

ALLOCATION REQUEST INFORMATION

Department Name: `Chancellors Advisory Board for Sustainability`　　Request Code: `19A0207`

Contact Names: `Mikel Pircey`　　UW Tacoma Affiliation: `Student`

UWT Email Address: `mikelp@uw.edu`　　Phone Number: `2533890201`

Title of Request: `2-1 Laptop/Tablet with Cellular Data Capabilities`　　Type of Request: `One Time`

Department Head Approval: ✔　　Department Head: `Jim Gawel`

Annual Request Information

1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

At this time the Giving Garden has no existing technology of its own. The technology that is used as of now belongs to the individual employees/supervisors. Without a designated laptop or tablet for Giving Garden business, issues arise between coordinators and assistants such as miscommunication and a decrease in productivity due to no central organizational location. Students working for the Giving Garden are currently having to use their personal laptops in order to stay on top of the work. This could pose a problem for future students who wish to work for the Giving Garden but do not have their own laptop or tablet.

2. Benefit to Students: Discuss how students have benefited from the original proposal, if applicable. How will additional funding of the technology benefit students? If this was an unforeseen technology need, discuss how students will benefit from this new proposal and why the need cannot wait for annual allocation funding.

The Giving Garden has grown substantially this year and with many projects on the horizon, there is an increased need and desire from students to help make this student serving garden even better. Adding this technology will make planning events such as student work parties and volunteer events a lot easier. The Giving Garden is also increasing its donations to The Pantry as it grows. By giving the Giving Garden coordinators and assistance the technology they need to run the garden smoothly and effectively, The Pantry will continue to see more fresh produce in stock. Lastly, by having the Giving Garden volunteer surveys on-site, this will drastically increase the amount of feedback the garden will get from student volunteers. In turn, this will provide the Giving Garden with the current data it needs to obtain future funding. The Giving Garden does not have Wifi access and student employees are not able to accomplish some of their tasks without a laptop with cellular data.

3. Access: Describe who will be using or will have access to the resources being proposed. If the access has changed since an original proposal, be sure to note that here. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

> The Giving Garden tablet would be accessible to both the coordinators and assistants of the Giving Garden as long as they are employed by the University of Washington Tacoma as well as any faculty supervisors. Student volunteers will be able to use the tablet only when supervised by one of the previously mentioned positions. During times of transition, the Chair of the Chancellor's Advisory Board for Sustainability will be in charge of the tablet.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

> The proposed technology would be ordered immediately upon approval of this proposal. It would be ideal to have the technology before moving forward with the Giving Gardens' next few projects, such as building new beds and a greenhouse so that planning may proceed with as much organization as possible. More detailed planning of these projects will begin mid-December. After this, it would be critical to see this technology available to the Giving Garden before the start of the next planting season so that the coordinator and two new assistants can start the growing season with the best available technology to grow produce in the most efficient way possible.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

> The laptop/tablet will be stored in Jim Gawel's office when not being utilized by the Giving Garden Coordinator or Assistance. The technology will not require additional space or resources other than what is listed above.
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> **Dell Latitude 5300 2-IN-1 $1,853.39**
>
> **Gumdrop Droptech Case Designed for Dell Latitude 5290 2-in-1 and Latitude 5285 2-in-1 Laptop for Commercial, Business and Office Essentials - Black, Shock Absorbing, Rugged, Extreme Drop Protection $49.95**

Funding Request Items

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Dell Latitude 5300 2-IN-1 Business Laptop	1	$1,669.85	$12.00	$171.54	$1,853.39
Gumdrop Droptech Case Designed for Dell Latitude 5290 2-in-1 and Latitude 5285 2-in-1 Laptop	1	$49.95	$0.00	$4.95	$54.90
				OVERALL TOTAL:	$1,908.29