



Office of the Chancellor

**RE: WAC Meeting Minutes for February 20, 2015**

Following are the minutes for the latest WAC meeting. Please contact me with any revisions.

**Meeting Called to Order:** 1:05pm

**Attending:** Alison Cardinal, Caitlin Carle, Asao Inoue, Kelvin Keown, LeAnne Laux-Bachand, Sushil Oswal, Heather Porter, Emma Rose, Ali W. Stromdahl, Ruth Vanderpool

**Absent:** Nicole Blair, Erica Cline, Rich Furman, Cynthia Howson, Emily Ignacio, Eric Madfis, Deirdre Raynor, Justin Wadland

**Announcements & Updates:**

Introductions

Asao introduced Heather Porter, Administrative Coordinator. She will be supporting Asao and the UWP.

UWP Website

Alison and Asao have been working on the UWP website. The current goal is to have it ready to present at the final WAC meeting of the quarter and to send it out to students and teachers for feedback early into the next quarter.

Orientation

It is hoped that students will have the opportunity to view the UWP website during the 20 minute Writing portion of Orientation, presented by Asao. There may also be a video available for students who are unable to attend Orientation. More summer staffing may be needed to accommodate.

More information about Orientation and DSP should be available in the upcoming weeks. We will go over online DSP feedback through email or during the first meeting of the quarter. This should show true entry (Point A) data for first-year students. Exit data (Point B) is needed for curriculum-wide assessment.

TWRT 112/TCORE 101

Asao has been unable to reach Bonnie for a deadline to cancel 112 and push it into 101. It's not necessary for Fall, but time will be needed to get students prepared.

**Agenda Items:**

Discuss TWRT 112/TCORE 101

- There seems to be no problem with having transfer students in 101.
- TWRT needs to be removed or changed to a C course. It shouldn't be mistaken for an upper-division Writing course. It would likely be replaced with 101s.
- Suggestions for the process of ending/replacing TWRT include informing teachers of the change, and verifying the number of students currently using it. It's important that students aren't adversely affected.

- There should be a cap that would reset each quarter. The current cap for 101 courses is 20 and 112 courses is 24.

#### Continue W Course Requirements & Language Discussion

- Ruth shared concerns regarding language and qualifiers that don't seem to work for Math classes that are W courses. She suggested removing "most" from the 5<sup>th</sup> bullet to read as "Revisions should be emphasized and required." This problem seems to be specific to proof writing in two courses which include projects and students are learning to write technically.
- The consensus seems to be to focus on revising the writer's practices and not the drafts, while not excluding drafts.
- Ruth pointed out that exams were not included in the 3<sup>rd</sup> bullet. Some students do at-home exam re-writes (drafts). Asao suggested adding a qualifier to avoid loopholes and a possible distinction like "50% of the work and labor...". Emma pointed out that saying that drafts are involved and that there will be feedback could cause some students to believe that turning in an assignment will mean they will still have an opportunity for revision. Sushil pointed out that in the W course, professors will read drafts. There are also peer group reviews, as well as tutors working with students.
- Sushil suggested that we look at four levels of editing within tech writing at the next WAC Meeting.

#### Discuss W Course Training Issues & Program Assessment

##### **Action Items:**

- Connect with Stephon Harris to ensure Writing has a spot in Orientation. [Asao]
- Ask Advising whether students are being advised to take TWRT 112 as a next-level course. [Asao]
- Speak with Bill Kunz to verify who signed off articulation agreements with community colleges. [Asao]
- Contact Bonnie regarding 112. [Asao]

**Next Meeting: Friday, March 6th at 1pm in GWP 320**

**Meeting Adjourned: 2:05pm**