Campus Technology Committee (CTC)
May 17, 2021
Minutes
Meeting held via Zoom

Present: Uba Backonja, Andrea Coker-Anderson, Ken Cruz, Haluk Demirkan, Bill Fritz, Nolan Hibbard-Pell, Darcy Janzen, Chris Knaus, Julie Masura, Patrick Pow, Stephen Rondeau, Sean Schmidt, Forrest Tyree, Jenny Xiao.

Absent: Ana Marie Alameda, Wes Lloyd, Jim Thatcher, Susan Wagshul-Golden.

Guest: Nathan Ketzner

---

*Due to time, some agenda items were not discussed.

1. **Updates**
   ### 1.1. Emergency Broadband Benefit Program

   FCC has launched a program to discount broadband access. Those who qualify could receive a $50/month discount or $75/month for those on tribal lands. The Financial Aid office will send an email to students eligible for the discount. IT has promoted this program on Facebook and Instagram.

   ### 1.2. School of Education Survey

   Chris shared results from a School of Education survey which polled faculty members about post-pandemic resource planning. 13 of 15 faculty responded to the survey. Comfort level and preferences for returning to in-person classes varied. Faculty expressed concern about adequate access to tech support and equipment as campus transitions back to in-person. Most expressed a preference for maintaining some level of remote work.

   ### 1.3. Tri-Campus Digital Alliance, DL Policy, iTech Renewal and More

   Darcy reported the DL policy has been approved by the APCC and currently awaits approval by the Faculty Executive Council. The DL policy includes provisions for three modalities: on-campus, hybrid and distance learning. UW would like to prohibit Hyflex because of issues with equity, infrastructure and support. Moving forward, iTech certification will be required for faculty to continue teaching online. APCC has issue with "recertification" language and would like to change it to "renewal". Current iTech fellows will need to complete the renewal process for the upcoming year. There are three pathways to complete certification and details can be found on the Digital Learning webpage. Any course can be approved for distance learning if the faculty member is an iTech fellow and an ongoing evaluation process has been established with Digital Learning. Andrea reported fall registration is underway and about 70% of courses will be in-person. Course format is being monitored to see what trends may emerge as we approach fall quarter.

1.4. Slate Implementation

Sean highlighted the progress on implementation of Slate. The program should go live in August/September. The program will initially be set up for admissions, but will open to other departments in summer. Student Affairs will post more information about Slate on their webpage soon.

1.5. Microsoft Campus License Will Not Include Project and Visio Next Academic Year

Project and Visio will no longer be a part of the Microsoft campus license. Any faculty or staff using university owned equipment should have received an email from IT regarding how to uninstall/remove the programs. If you need help or the instructions for removing the programs, please contact IT. The programs can still be used for teaching purposes.

1.6. IT ChatBot and Portfolium Pathway

Recently, IT has been in contact with other departments interested in using ChatBot and Portfolium Pathway. The ChatBot provides automated responses to user questions 24/7. Interested departments should contact IT. Julie plans to create a Lab Safety Pathway in the future. Darcy mentioned the importance of creating pathways that represent real-world skills. Education and Nursing students are currently using Portfolium.

1.7. UW NetID and Accessing Resources for Part-Time Instructors

Patrick highlighted the difficulty part-time instructors encounter when attempting to access UW resources. Because of their status in Workday, it can be difficult to provide timely access to Canvas and other resources. Darcy mentioned the Canvas Access Policy page on UW IT's webpage for more information about access timeframes and how to handle issues.

1.8. TLB/SNO/WCG Renovation and Milgard Hall Construction

TLB construction should be completed in June. Once this happens, renovation of SNO can begin. Construction of Milgard Hall will begin this summer. As a result, STFC has approved funds for moving WiFi access from Cragle to TLB parking lot. The move should not take long. Julie asked about usage levels of WiFi. Patrick receives a weekly report, and peak connections range between 8-10 users. Due to privacy, it is unknown how many are students, staff or faculty.

2. **Planning for Next Academic Year (Fall Quarter)**
   2.1. **IT plan to work on minor upgrades in 40+ classrooms, as well as replace the entire AV media systems in six to eight classrooms before September 10.**

   2.2. **Faculty will be able to use their own devices to project apps/images onto the projectors in most of the classrooms.**

   2.3. **Faculty will be able to use a web interface to mimic the classroom touch panel in their portable devices to control the projectors in many of the classrooms.**

2.4. IT will provide laptop carts in three different locations (CP, Dougan and JOY) to cover most of the teaching spaces.

2.5. Upon request, IT will make headsets and web cameras available to faculty, staff and students in classrooms and offices.

2.6. STFC will provide funding for the relocation of the Cragle Parking Lot WiFi access point to TLB (south side) Parking Lot, when the Milgard Hall construction begins this summer.

2.7. Remote access to the current remote labs will continue to be available to faculty and students.

2.8. Students can check out laptops, hotspots and media equipment, likely for both short term (weekly) and long term (entire Fall Quarter)

Since this was the last CTC meeting of this school year, Patrick thanked committee members for their participation and expressed enthusiasm for working together next year.

Meeting adjourned at 12:01 pm.