

Faculty Assembly Goals 2007-2008

Standing Committee: Appointment,
Promotion, and Tenure

Date: May 15, 2008

Committee Members:

Anthony D'Costa/Julie Nicoletta-IAS
Charles Emlet-Social Work
Ehsan H. Feroz-Business
Steve Hanks-IT
Annette Henry-Education
Kären Landenburger-Nursing (Chair)

Goals	Activities	Accomplishments
<p>OBJECTIVE 1: Plan and Implement yearly public sessions on P & T guidelines for March, especially for assistant professors, to answer questions and clarify information available in relation to P & T</p>		<p>Workshop on P & T guidelines held March 20, 2008. Committee suggests workshop be held yearly</p>
<p>OBJECTIVE 2: Develop written policies and procedures for review of promotion and tenure materials of UWT APT committee.</p>	<p>Policies and procedures for review of promotion and tenure materials developed</p>	<p>Reviewed by APT committee</p>
<p>OBJECTIVE 3: Develop guideline identifying when one can (or at what point one can't) and who can add to the tenure file once it is submitted.</p>	<p>Reviewed faculty handbook</p>	<p>The Handbook, University of Washington Tacoma Campus (Draft, Revised January 4, 2008) states the following: "Prior to the faculty's vote, candidates will have access to the file, excluding external evaluations, and will have the right to add comments to the material."</p>
<p>OBJECTIVE 4: Develop procedures for third year review</p>	<p>Information on third year review collected and summarized</p>	<p>Needs follow-up 2008-2009 academic year</p>

Goals	Activities	Accomplishments
<p>Objective 5: Review the issue of full professors hired into programs without a subsequent review of P & T guidelines, leading to a lack of understanding of criteria for P & T</p>	<p>Discussed in APT meetings.</p>	<p>It was decided that APT criteria should and guidelines should be part of the program packet for new faculty hires. It is the responsibility of the program director or dean to discuss the criteria with new hires. APT representatives should check for follow through.</p>
<p>Objective 6: Establish clarity on the issue of whether or not faculty are reviewed under the P & T guidelines in place when they were hired.</p>		<p>Needs follow-up 2008-2009 academic year.</p>
<p>Objective 7: Workshop on CV development</p>	<p>The Vice Chancellor for Academic Affairs planned and conducted a seminar on CV development.</p>	
		<ol style="list-style-type: none"> 1. The committee reviewed 14 Tenure and/or Promotion dossiers and 9 Single Quarter Research Leave Applications. 2. Worked with Shelby Fritz to increase accessibility of information for promotion and tenure on Academic Affairs web page. Reviewed web page links between Academic Affairs (UWT) and Academic Human Resources (UWS) 3. Form TP6: Faculty Council recommendation for tenure/promotion revised.