

UNIVERSITY OF WASHINGTON, TACOMA  
FACULTY ASSEMBLY EXECUTIVE COUNCIL

January 09, 2008

WCG 322

12:50-2pm

In Attendance: Greg Benner, Donald Chinn, Sharon Fought, Diane Kinder, Bill Kunz, Janice Laakso, Stern Neill, Julie Nicoletta, Mark Pendras, Beth Rushing, Marcy Stein

Not in Attendance: Pat Spakes

Assistant to the Faculty Assembly: Jamie Kelley

The meeting was called to order at 1:00 p.m.

**Meeting Synopsis:**

1. Approval of Agenda
2. Approval of Minutes from November 27, 2007
3. Report from the Chair
  - a. Budget Process Update
  - b. Other
4. Old Business:
  - a. Schools and Colleges special meeting on January 29<sup>th</sup>; Renee Smith-Nyberg (UWT Human Resources and Organization Development Manager) as a facilitator for the meeting.
  - b. UWT Handbook revision
  - c. Job description/nominations for 2008-09 FA Chair and Vice Chair
5. New Business:
  - a. UWB/UWB representation on the SCPB
  - b. Nominate two faculty members from UWB/UWT to serve on the University Disciplinary Committee (UDC), established by the Student Conduct Code.
  - c. Honorary degree selection process
6. Announcements
7. Adjournment

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**1. Approval of Agenda:**

The agenda was approved.

## **2. Approval of Minutes:**

The minutes from November 27th were approved with changes.

## **3. Report from the Chair:**

### **a. Budget Process Update:**

Academic Affairs has created a ranking of priorities for budget requests totaling 3.6 million dollars. The Faculty Assembly course releases ranked #17 on the list. There will be funding for the creation of new programs, and the 4.5% faculty raise will be comprised of tuition/FTE monies.

In mid-April, the Budget Committee will allocate funds to the Chancellor's Office.

### **b. Other:**

Jim Coolsen requests a faculty representative for the Alcohol Policy Committee. The EC needs to determine which committees are the responsibility of the Faculty Assembly prior to the next FA/EC elections.

Janet Primomo is requesting a representative for the SCPB (Senate Committee on Planning and Budgeting). She feels that it is important for each campus to have a representative however, UWT/UWB could have combined representation for this 3-year term.

Luis Fraga, Associate Vice Provost for Faculty Advancement, Office of Minority Affairs, has been invited to speak about faculty diversity at the Chancellor's Leadership Council on January 28<sup>th</sup>. Sharon Parker would be willing to set up a meeting with the faculty, if enough faculty are interested. Marcy suggested inviting him down for a spring Faculty Assembly meeting. Greg thought this would be a good opportunity to speak with him about research funds, and suggested setting something up with Elise Ralph involving an announcement with an RSVP.

## **4. Old Business:**

- a. The Faculty Forum on Schools and Colleges has been rescheduled for February 5<sup>th</sup> in the Carwein Auditorium. A

lunch buffet will be served. If there are no objections from the EC Marcy suggested inviting Renee Smith-Nyberg from our HR department to facilitate this meeting. Sharon Fought feels that is necessary to have an expected outcome for this meeting. Both Marcy and Julie feel that a Catalyst survey in March would be good idea. Pat Spakes has articulated guidelines which need to be reviewed prior to building the Catalyst survey. Marcy hopes the forum to be a productive meeting structure, with an open discussion about process.

Mark Pendras questioned how the Strategic Plan will affect Schools and Colleges and vice-versa, and Marcy stated that one should not impact the other significantly.

The program units will vote to affirm/reject the Strategic Plan Process, and the Goals statement document as it exists. The programs will then need to develop concrete goals for the statement.

b. UWT Handbook revision:

(Please see attached handout) Julie Nicoletta has e-mailed a copy of the handbook to the EC members to review. The changes will be addressed at the January 17<sup>th</sup> Faculty Assembly meeting. Beth Rushing feels that section 23-11-B and section 23-23-B need further revision, and Stern feels that we should add a section 23-11-C to specifically include Tacoma.

Marcy reminded the faculty that Faculty Code changes are something that the Faculty Senate will need to vote on, and that the Tacoma campus cannot make changes on its own.

The EC would like to invite President Emmert to the UWT campus for a meeting during this school year.

c. The Faculty Assembly Chair and Vice Chair are seeking nominations for the next term. A job description will be sent out, and interested parties can contact Marcy or Julie. Marcy would be willing to speak to programs to recruit for the positions, if necessary. The FA is hoping to hold elections by the beginning of the spring quarter.

d. Marcy and Julie will be scrubbing comments from the LCVI survey and results are forthcoming.

## **5. New Business:**

The University Disciplinary Committee needs two members from UWB/UWT to serve on the committee. This is the

committee that deals with university-wide plagiarism issues.

The honorary degree selection process is something that the EC will be working on in the future.

## **6. Announcements:**

The Faculty Assembly Retreat has been tentatively scheduled for September 16, 2008 at the UW Pack Forest.

Diane Kinder presented a proposed policy on grant buy outs.

(See attached document.)

Basically the main change from the present policy would be to take into account service, thereby adjusting the buy out rate for one course to 1/9 of a faculty member's academic salary from 1/6.

Sharon Fought asked if it would look strange to granting agencies for the cost to go down and if the 1/9 rate would be high enough to cover indirect costs. Diane agreed to research this further in order to answer Sharon's question.

## **7. Adjournment**

The meeting was adjourned at 2:05pm.