

EXECUTIVE COUNCIL MEETING
JANUARY 4, 2007

EXECUTIVE COUNCIL MINUTES

In Attendance: Greg Benner, Donald Chinn, Steve DeTray, Charles Emler, Stern Neill, Julie Nicoletta, Pat Spakes, Alan Wood

Faculty Assembly Assistant: Jamie Kelley

Absent: Yonn Dierwechter, Mike Kalton, Janice Laakso, Ruth Rea, Marcy Stein, Cathy Tashiro

Guests: Alice Few, Peter Horak, Dan Kmitta, George Mobus, Jill Purdy

The meeting was called to order at 12:50 p.m.

Approval of the agenda:

The agenda was approved.

Approval of the minutes:

The minutes for the meeting of November 27, 2006 were approved with proposed amendments.

Report from Vice Chair of Faculty Assembly:

- a. Progress on Code Changes: A definition of campuses/colleges to be considered by Tri-Campus to be an approved Code change.
- b. There was a discussion about Diane Kinder's e-mail regarding new program proposals and the PARC committee. The importance of the faculty role in program proposals was stressed.
- c. The search committee has put out a call for submission of names for faculty representatives for the AVCSA search.

Presentation by Alice Few and Dan Kmitta from the Office of Institutional Research and Planning:

Alice gave an overview of OIRP and passed out informational pamphlets. Jim Posey is the director of OIRP, and the objective of this department is to provide stable research and structure for numbers and needs assessment for expectations.

Dan discussed survey work such as the NSSE (National Survey of Student Engagement) survey. He reiterated the importance of surveys for needs assessment, program development for faculty, and surveys of community college students for program growth. The survey committees help to put the surveys together, and representation from all the different programs was requested. Dan mentioned that the most effective way to follow

up on questions for surveys is via e-mail. He also informed everyone that the results of the freshman/transfer student survey are currently available.

Nominees for VCAA:

There are no representatives from Social Work or CSS on the VCAA at the moment. Charlie explained that the Social Work department is down professors due to leaves, etc. and does not feel that they will be able to find someone. Donald mentioned George Mobus and Steve Hanks and said that it would be discussed at the CSS program meeting on January 5th. AVCSA nominees are needed as well. Pat suggested an additional person from IAS, because it is a much larger department than CSS. George suggested a Global Honors representative, and Charlie thought it might be wise to have a Faculty Assembly vote on this issue. Pat said that the nominations should be brought to the EC, and then the recommendations of the EC be brought to Pat.

Reports from the Campus Committees:

- a. George and Peter gave a report from the Strategic Planning Committee. The committee is still in its initial planning stages, but they had three sub-committees in their first meeting. The groups addressed vision, values and goals (with Cheryl Greengrove). They called for a proposal for a focus on the campus community vision, and feel that long-term planning needs to be in place in addition to 5 year planning. They also feel that it is important to have an evaluation for the effectiveness of the plan. It was suggested that George and Peter be put on the agenda for the February Faculty Assembly meeting.

Pat feels that the Budget Committee needs a strategic plan, and believes that we need to focus on the short-term for now, in order to put a long-term plan in place. The steps and pace of our future growth is crucial for strategic planning. George stressed the importance of understanding accountability, and understanding the world of the future. Pat feels that we should focus on ongoing progress and hopes the committee can have a draft by the end of the year to be approved by Fall 2007.

- b. Jill Purdy gave a report from the Budget Committee. Jill mentioned that the committee work is process-oriented at the moment, and that they are setting a template for future work. Both Jill and Marinilka will continue to provide a faculty view for the budget. The allocation of temporary funds was resolved prior to Christmas 2006 for this year. The permanent budget requests for the biennium will be looked over soon. It is felt that seed money for new programs is vital for growth and that strategic planning would be important for this. A fund is needed in order to have the money for advance planning. At the moment we have a lack of freshman support services. Charlie feels that it would be a good idea to have a process in place for the allotment of external money (before it is needed for something specific), and wondered if this would be a Budget Committee issue or not.

Reports from the Standing Committees:

No reports at this meeting because the committee Chairs were not present.

Announcements:

Pat mentioned that a replacement is needed for Glenna Chang, and is actually hoping for two. Names are needed by January 15th, and it would be best to have people with particular interest in this (i.e.: Sharon Fought). It was suggested that an announcement be made at program meetings.

The meeting was adjourned at 2:03 p.m.