****

**Faculty Assembly Executive Council (EC) Meeting Minutes**

December 1, 2017 1:00-3:00pm GWP 320

***Present:*** *Lauren Montgomery, Denise Drevdahl, Ji-Hyun Ahn, Michelle Garner, Leighann Chaffee, Jutta Heller, Ka Yee Yeung-Rhee, Laura Feuerborn, D.C. Grant, Jill Purdy, Eugene Sivadas, Justin Wadland, Jie Sheng, Nicole Blair, Loly Alcaide Ramirez, Ellen Moore, Mark Pendras. Greg Rose, Sushil Oswal.* ***Excused:*** *Mark Pagano, Charles Costarella, Arindam Tripathy, Menaka Abraham.* ***Guests****: Gordon Aamot, Liz Bedford, George Sandison.*

1. **Consent Agenda**

The agenda was approved.

1. **Approval of Minutes**

The November 17, 2017 Executive Council meeting minutes were approved with a few minor edits.

1. **Updates**

* Sushil Oswal volunteered to be on the Distinguished Community Engagement Award selection committee
* Faculty Assembly leadership has been in conversations with the Provost about UW Tacoma’s growth
  + These conversation will continue and updates will be given as there is new information

1. **Leadership Search Updates**

EVCAA search

* The search committee had their first meeting before Thanksgiving
* Plan to have job ad posted before the end of the Winter quarter

ACEI search

* Candidates will visit in Jan 2018; exact dates/times to be announced

1. **Academic Planning** 
   * One Drive and Share Drive folders set up to share rubric, process documents, data, and to store the completed rubrics from faculty
2. **UW Open Access Policy (OA) –** Gordon Aamot, Director, Scholarly Communication and Publishing, Research & Learning Services Librarian and Liz Bedford, Scholarly Publishing Outreach Librarian

Material: <http://www.lib.washington.edu/scholpub/oapolicy>

* + The proposed policy is for all 3 campuses
  + UW’s recommended policy based on Harvard model
  + Student work is currently not covered by this policy
  + Motivation of OA policy:
    - disconnect between creation and ownership/distribution
    - scholarly research is mostly produced with public dollars, but results are controlled by publishers and hidden behind paywalls
    - power imbalance between publishing industry vs. authors
    - paywalls create barriers for distributing research
  + Benefits of proposed policy:
    - contribution to the public good: available globally for free
    - greater visibility and impact
    - no publication charges to make work OA
    - retain rights to work that are usually lost to publishers
    - aid preservation of the scholarly record
  + The proposed policy includes:
    - automatic, non-exclusive license to UW
    - opt-out (waiver) automatically granted if author requests
    - deposit author’s accepted manuscript (final version), just before the copyright transfer agreement and before proofs, in UW repository
  + Opt out vs. opt in:
    - no longer an individual negotiating: it is a policy of the faculty of UW
    - UW can re-license to author if necessary

1. **Academic Unit Reports**

* SIAS
  + advisory council on diversity; could be a good model for campus
  + SIAS has been reviewing their shared values, as well as, the 5 division structure
  + academic program review (SIAS self study with external reviewers last May)
  + grad program under full-scale assessment
  + Master’s in Environmental Science proposed
* Institute of Technology
* all the programs are working on the academic planning
* new electrical engineering (EE) undergraduate program
* student faculty ratio (engineering students need hands-on help)
* faculty search in EE and computer science
* Social Work and Criminal Justice
* changed name to Social Work and Criminal Justice in 2016
* offered 2 different pathways for Master’s program with a cohort model and evening classes
* total 19 faculty among which 13 of them in Social Work and 6 faculty in Criminal Justice
* 2 faculty searches (one in Social Work, one in Criminal Justice)
* working on academic plan
* Urban Studies
* academic plan
* guidelines for lecturer promotion
* 2 new master’s degree in the last couple of years (GIS, MA in community planning)
* Self-assessment of these degrees and curriculum
* livable city year program with city of Tacoma
* new BA degree in urban design
* annual public forum on child friendly cities in February 2018
* UEAC (Undergrad Education Academic Council)
* core is 4 courses, highly interdisciplinary
* want to bring more attention to the first-year experience and 200 level courses

1. **Honorary Degree Policy**
   * When needed, this duty will default to EC, or EC will form a sub-committee
   * different nominees will need different expertise
   * FA leaders will write a brief policy statement for this and bring it to EC
2. **Time Schedule Matrix: Open Hour Policy**
   * Mark Pendras and Lauren Montgomery will look into this issue as more clarity is needed
3. **Adjourn**