

EXECUTIVE COUNCIL MEETING
NOVEMBER 27, 2006

EXECUTIVE COUNCIL MINUTES

In attendance: Greg Benner, Donald Chinn, Yonn Dierwechter, Janice Laakso, Julie Nicoletta, Pat Spakes, Marcy Stein, Cathy Tashiro

Faculty Assembly Assistant: Jamie Kelley

Absent: Steve DeTray, Mike Kalton, Ruth Rea, Alan Wood

Guests: Marian Harris, Marinilka Kimbro, Diane Kinder, Stern Neill

The meeting was called to order at 12:50 p.m.

Approval of the agenda:

The agenda was approved.

Approval of the minutes:

The minutes for the meeting of November 14, 2006 were approved as amended.

Report from Chair of Faculty Assembly:

Marcy gave an overview of her conversation with Gail Stygall regarding Faculty Code. The budget that Julie created for Faculty Assembly for 2007 has been submitted.

Discussion of agenda for December 4 Faculty Assembly meeting:

Proposed topics:

- a. Alan Wood and his vision about the new Vice Chancellor. Jim, Jose, and Deirdre will come to this meeting. This should be the focus of the FA meeting.
- b. The course evaluation hold process. Do we have code/handbook clarification on this? It was suggested that Cheryl Greengrove be consulted on this issue.
- c. Donald suggested that the committees report to the FA meetings. Marcy agreed that it should be procedure.

Discussion by phone with Donna Kerr:

There were a number of Faculty Affairs questions involving inequity in courses, workload, and teaching load. Marinilka gathered data from all three campuses, and wondered what scope we have for addressing these issues according to our bylaws. Marinilka informed everyone that a class, such as accounting, has a different number of credits on all three campuses (Seattle, 3 credits, Bothell, 4 credits, Tacoma 5 credits). Is

there a cap to the number of courses/preps that can be assigned to a professor? Can the professor address these issues? If so, when and where?

Donna said that this was a good example of how the bylaws can be practiced. According to Article 3, Section 2 of the bylaws, the Executive Council can advise the Chancellor on teaching assignments. Donna said that she cannot offer substantive council on this, but that it is a concern that has not, historically, been dealt with well.

It was suggested that the EC seek information and have a discussion about this issue. It can be assumed that disputes will ensue regarding what constitutes a fair teaching load. It is felt that the UWT program level should echo the UW college level.

Cathy asked Donna where the issues go and Donna said that with a set policy in place, there would be a place to go (TBD by the policy). With the Chancellor's approval, we could have a campus-wide policy in place. The EC would be advisory to the Chancellor. Marcy cited the buyout policy as an example.

The expectation regarding teaching/course loads has not been formally set up, but three a quarter was standard.

Julie mentioned that it varies from program to program. For example, in IAS, the science labs count as contact hours, and they have lab assistants for support.

Marcy theorized that campus-wide participation would filter down to the program level and thinks that it would be a good idea to have the policies in place when the new Chancellor arrives. Marcy mentioned that if we aspire to be a campus, than the more similarly we reflect Seattle policy, the stronger the policy will be. The Dean is advisory to the Provost in Seattle.

Marinilka asked how many contact hours constitute one credit, and wanted to know how the variations from campus to campus came to be. What is Bothell's policy on this? What are the budgetary consequences of this?

Pat stated that equity is not easy to achieve through policy. Cathy feels that we need a broad policy to include all variables. With policy, guidelines are needed as well; an example being the minimum enrollment policy. Faculty Affairs needs to bring something to the EC to be vetted. Yonn mentioned that it is important to have a faculty driven transparency, which is good for faculty involvement. There was speculation as to whether or not unionized campuses should serve as a model for course guidelines.

The meeting was adjourned at 2 p.m.