

**UNIVERSITY OF WASHINGTON TACOMA**  
**Faculty Assembly Executive Council (EC)**  
**Agenda**

May 9, 2012  
 Mattress 352  
 12:30 – 2:00 p.m.

1. Approval of April 26, 2012 meeting minutes.
2. Standing Committee Reports (APC, APT, CC, FA, SBC)
3. Adjusted Means Student Course Evaluations Recommendation (Donald Chinn)
4. EC Operations and Logistics
5. Shared Governance Discussion
  - *Unit-level shared governance practices*
  - *Reflection on May 4<sup>th</sup> Shared Governance Workshop*
  - *Moving forward*
6. Other items
  - *FCTCP faculty representative for 2012 – 2014.*
  - *Upcoming Faculty Assembly Sponsored Events*

<b>Upcoming Executive Council Meetings</b>	<b>Faculty Assembly Meetings 2012 – 2013</b>
• Thursday, May 24, 2012 MAT 352	• Fall Retreat, Wednesday, September 19, 2012 WPH (9:00 am – 5:00 pm)
• Wednesday, June 6, 2012 MAT 352	
• Thursday, October 4, 2012 TBD	
<b>Upcoming Events</b>	
• Faculty Lecture & Discussion: Using Research to Improve Teaching: Learning Styles, A Case in Point (Marcy Stein), 5:00 – 7:00pm, Thursday, May 10, ROOM TBD	
• UWT Commencement, Friday June 8, 8:30 – 12:00, Tacoma Dome	

**UNIVERSITY OF WASHINGTON TACOMA**

**Faculty Assembly Executive Council (EC)**

Wednesday, May 9, 2012

Mattress 352

12:30 – 2:00 p.m.

**Attendees:** Z. Barsness, Chair, K. Baird, Co-Chair, D. Chinn, L. Dawson, Y. Dierwechter, M. Dobratz, C. Emlet, E. Feroz, JW Harrington, D. Kinder, M. Lazzari, N. McKinley, M. Pendras, P. Selkin, T. Thompson

**Excused:** B. Naidus, L. Wear, C. Williams

**1. Approval of April 26, 2010 Meeting Notes**

Meeting notes approved with noted changes

**2. Standing Committee Reports (APC, APT, CC, FA, SBC)**

• **APC (N. McKinley)**

The committee met and discussed CLEP:

- It can minimize time to graduation and typically students who take the CLEP are motivated ones. APC recommends approving.
- EC discussion took place regarding the quality of CLEP tests, the process for getting a particular test approved, and the number of credits that will be allowed using CLEP tests.

• **APT (Y. Dierwechter)**

- APT committee will have five members returning, and Josh may chair.
- Future topics to be discussed include diversity, collegiality, and interdisciplinary in regard to cases for appointment, promotion and tenure. Another area targeted for exploration next year is developing a clearer articulation of Lecturer career paths and expectations for promotion to Senior Lecturer.
- No other meetings are scheduled, and a full report is forthcoming.

**Following the report, a brief discussion took place:**

- JW Harrington noted that there is desire to have faculty search committees from all departments attend workshops regarding hiring processes, legal issues, and the wording of advertisements. This would also facilitate discussing with colleagues who may be a good fit for UWT, in essence - pushing the interest out in order to get diversity and quality instructors. Z. Barsness noted that additionally, search committees need to refresh their minds about the actual wording and requirements identified in relevant sections of the faculty code to assure best practices for promotion and tenure committees.

• **CC (K. Baird)**

- No specific report, however the committee agreed to meet once over the summer to review submissions. Traditionally, the CC meets once during the summer.
- At this time no change in membership is anticipated, and K. Nelson may return, thus assuring continuity of the current membership into 2012-2013.

- **SBC (Marcie Lazzari)**
  - Regarding committee turnover, at large faculty reps will be the same, there will be a chair change, and one professional staff organization member representative will be resigning.

**Further discussion followed within EC:**

- Understanding the role of EC with respect to the budget.
  - Faculty voice within the SBC – should another faculty member be added to the committee?
  - There is good coordination between EC and SBC as the current chair and vice chair, and the past chair, always serve (3 EC voices); Academic leadership is open to adding one more faculty, but it remains to EC to determine whether or not to move in such a.
- **FA (D. Chinn):**
    - Survey to senior and full-time lecturers regarding their experience at UWT, and the extent to which they are supported as lecturers is almost ready to go live.
    - Meeting on Monday to work out issues for Faculty Affairs report on research infrastructure; have conducted 13 faculty interviews and will combine information.
    - Teaching effectiveness and how to evaluate – this initiative will have to be carried over into next year. Discussions will also continue into fall about the adoption of adjusted medians.

**3. Adjusted Means Student Course Evaluations Recommendation (D. Chinn)**

- Discussion took place within EC regarding adjusted medians with a focus on understanding how factors, such as class size, courses being evaluated, and other issues may relate to the scores, and how to factor out what affects scores but doesn't relate to teaching effectiveness.

**4. EC Operations and Logistics (open discussion)**

- The chair asked for suggestions on how next year's EC meetings could be improved or restructured, and the following items were discussed:
  - Continue meeting every other Wednesday and Thursday, or change meetings to once every three weeks and then meet on Fridays?
  - Submit standing committee reports in writing prior to each meeting and only discuss questions regarding the reports?
  - Assign a specific time during the scheduled meeting for voting in order to maintain quorum, such as 12:45 – 1:15?
  - Lengthen or shorten meeting time?

**Comments followed within EC:**

- Meeting twice a month strengthens communication and facilitates EC reps' ability to report to, and receive feedback from their individual units in a timely manner.
- Shortening the meetings would not provide adequate time to cover major issues and facilitate voting and discussion. Lengthening the meetings doesn't make sense unless meetings are moved to Fridays and occur less frequently per month.
- Fridays are lab days for many units and would not facilitate EC rep attendance.

**5. Shared Governance Discussion**

- *Unit-level shared governance practices*

A discussion ensued asking if, at this point in the process, there is a sense of themes between units, and are there any best practices that can be shared with all units? The following points emerged:

- Size of units makes a difference in the processes.
- Some units use a more transformational approach vs. hierarchical leadership approach.
- What mechanisms could be put in place as units grow, recognizing that mechanisms are primarily due to administrative needs, and may not fit within code requirements?
- How workload is distributed makes a difference.
- Can there be long-term goals and values, and what mechanisms would facilitate this?
- *Reflections on May 4th Shared Governance Workshop*
  - A general response was that there weren't any specific answers to the questions of what the unit level of shared governance is supposed to be, or what the role of faculty voice at unit level should be, and as a faculty - what should be done?
- *Moving forward*
  - From the unit inventories, models could be presented and units would follow what works best for them. It would be EC reps responsibility to work with their units to help define the model chosen. Possible to have models to present at the fall retreat.

**6. Other items (Announcements made)**

- *Substitute for FCTCP Meeting May 24, 9 – 10:30 am (Gerberding 36).*
- *Upcoming full faculty votes*
- *FCTCP faculty representative needed for 2012 – 2014.*
- *Upcoming Faculty Assembly Sponsored Events*

<b>Upcoming Executive Council Meetings</b>	<b>Faculty Assembly Meetings 2011-2012</b>
• Wednesday, May 9, 2012 MAT 352	• Friday, May 4, 2012 WPH
• Thursday, May 24, 2012 MAT 352	• Friday, May 11, 2012 Longshoreman's Hall [Tentative/Continuation Meeting]
• Wednesday, June 6, 2012 MAT 352	
<b>Upcoming Events Faculty Assembly Sponsored Events</b>	
• Faculty Lecture & Discussion: Using Research to Improve Teaching: Learning Styles, A Case in Point (Marcy Stein), 5:00 – 7:00pm, Thursday, May 10, Tacoma Room	