



Faculty Assembly Executive Council (EC) Meeting Minutes

October 29, 2018 / 12:30 – 1:20 p.m.

GWP 320 – Dawn Lucien Board Room

Present: Menaka Abraham, Kathy Beaudoin, Nicole Blair, Leighann Chaffee, Michelle Garner, D.C. Grant, Katie Haerling, Sarah Hampson, Marian Harris, Danica Miller, Jill Purdy, Eugene Sivadas, Arindam Tripathy, Etga Ugur, Justin Wadland, Ka Yee Yeung, (**Attending Remotely**): Rupinder Jindal, Sushil Oswal, **Excused:** Loly Alcaide Ramirez, Charles Costarella, Ali Modarres, Lauren Montgomery, Mark Pagano, Mark Pendras, Jenny Sheng, **Guests:** Jeremy Davis, Armen Papyan, Turan Kayaoglu

1) Consent Agenda & Recording Permission, Approval of Minutes

- Change to 10.12.18 meeting minutes: Add, “*Consent for agenda.*”

Motion for approval from Michelle Gardener, 2nd from Leighann Chaffee. Minutes and agenda approved: 11 approved, 1 abstention.

2) Announcements

- Faculty Senate election, voting closes Oct 30th @ 5:00 p.m.
- Chancellor Listening Sessions:
Monday, November 5, 2018/ 12:30-1:30 p.m. / Tenure track / GWP 320
Friday, February 15, 2019/ 12:30-1:30 p.m. / Non-tenure track / WCG 322
Friday, May 10, 2019/ 12:30-1:30 p.m. / Combined group / TBD
- Discussion/training on the New UW Open Access Policy. Tuesday, 10/30/18, from 12:30-2:00 p.m. in SNO 136A.

<https://sites.uw.edu/uwtacomalibrary/2018/10/11/open-access-week-2018-at-uw-tacoma/>
[W:](#)

Training is open to all and will be recorded for future viewing for those unable to attend on 10/30/18. Further discussion on open access policy will be presented at the 11/16/18 Executive Council meeting.

3) EVCAA Report

- Reminder to ask questions regarding PNOI that will be answered and posted on the Google drive:
https://docs.google.com/document/d/1DH4cuo9M_q_sJ2yudmnsI0GhrDV9db9WWd0zAC7xoqg/edit
- EVCAA Jill Purdy has created a flowchart for PNOIs for November (see Appendix A). The majority of the PNOIs are expected to be submitted on this first round with a deadline of 11/1/18. The Council of Deans and Directors will give feedback to the planning team by 11/8/18 and APCC will review 11/14/18 and give feedback to the planning team. This planning team currently consists of the EVCAA, EC Chair and EC Vice Chair; they will review and draft an academic plan for further review by Executive Council and Deans and Directors; a final draft plan will then be created.
- Approved new programs could move full proposals (1503s) through APCC; new review requirements from WA State will also need to be met before the 1503 can be reviewed by APCC.

- March 1, 2019 is the secondary deadline for new PNOIs that will also need to utilize existing funding. A March date was created based on faculty need for more time.
- Units are encouraged to look at where growth and demand may come in their programs.

4) ASUWT

- Executive Council acknowledged guest Arman Papyan, President, Associated Students of UW Tacoma (ASUWT) and thanked him for attending the October 29th meeting. Papyan will try to attend future Executive Council meetings as well, schedule permitting.

5) Unit Reports

- Reports will be submitted to Executive Council from unit representatives during the 2019 winter and spring quarters. Reports will include the following information:
 1. Description of budget process and participants involved in this process.
 2. Description of Faculty Council and its role in budget process.
 3. Process for disseminating budget and budget information to faculty.
 4. Description of annual merit review process and criteria utilized to determine merit classification i.e. meritorious, non-meritorious. Are units failing to adhere to the Faculty Code i.e. utilizing classification of extra-meritorious?
- For the winter quarterly report, Executive Council is particularly interested in the budget and merit review process/procedures.

6) Research Council

- Turan Kayaoglu, Associate Vice Chancellor for Research, approached Executive Council regarding the creation of a Faculty Council for Research.
- Faculty Senate has a Council on Research in Seattle, but there is a need for an advisory council on the Tacoma campus.
- This council would contribute to shared governance on research and scholarship.
- Reasons for a council:
 1. Colleagues have questions and need advocates to support research and scholarship for UWT as the campus continues to grow.
 2. This Council could assist both the Office of Research and Academic Affairs to develop and implement appropriate policies including policies for principal investigators and the Office of Research. As UWT grows, there will be an increasing need for these policies. For example, they can be an asset for faculty with an ICR grant.
 3. Advice and accountability. The Office of Research needs to get quicker and stronger feedback on their performance. Office of Research is largely financed by ICR grants from federal or state associations. An advisory council would help provide accountability for funding usage.
- The Council of Research at UW Seattle consists of 7 or 8 members and meets twice a quarter. Since Tacoma is a smaller campus there could be less members; they could probably meet only once a month, and communicate utilizing email or meet remotely.
- Executive Council suggested pilot testing the council as an ad hoc committee before making it a standing committee.
- Executive Council voted as follows: (14 members, plus 1 phone approval). Turan

Kayaoglu will develop a written proposal with description of ad hoc research committee,

including responsibilities; he will return to Executive Council to present this proposal for feedback and vote.

7) Key Points

- Proposal for ad hoc Research Advisory Committee: Turan Kayaoglu will present written proposal to Executive Council.
- EVCAA Report: Academic Plan Flowchart (March dates for submission will be added).
- Vote for Faculty Senators- 10/30/18 deadline
- Information to be included in 2019 winter and spring unit reports
- Budget and merit review process from units.
- UW Open Access Policy: SNO 136A on 10/30/18, 12:30 p.m.
- Chancellor Listening Session: Tenure Track/ 11/5/18, GWP 320, 12:30-1:30 p.m.

8) Adjournment

- The meeting adjourned at 1:17 p.m.
- The next meeting will be Friday, November 16, 2018 at 1:00 p.m. in GWP 320.

Appendix A

