

**University of Washington, Tacoma**  
**Curriculum Committee**  
**Minutes**  
**Wednesday, January 24, 2007, 12:45 p.m.**

**Present:** Kent Nelson, Kären Landenburger, Emily Ignacio, Sam Chung, Tom Diehm, Patrick Pow (*ex officio*), Jose Rios, Brian Coffey. **Absent:** Bobbe Miller-Murray (*ex officio*), Erica Coe (*ex officio*).

**1. Minutes from 11/22/06**

The minutes from the 11/22/06 meeting were approved.

**2. Announcements**

Jose expressed his appreciation to Kent Nelson for his work chairing the committee during Jose's absence in Autumn quarter.

Deadlines and meeting times for the remainder of the year are established. Jose will send a copy of the deadlines to all the Program Administrators for their use.

**3. Course Applications**

TURB 405: This was approved at our last meeting, but actually needed a Course Change form to be completed. That is done and the change is re-approved.

TCORE 121: Approved. Needs to be marked as a "permanent" new course, which Jose will do.

TCORE 122: Approved. Needs to be marked as a "permanent" new course, which Jose will do. Tom will add "social science" to the course title on the syllabus and forward the revised page to Jose.

TNURS 432: Return to program for major revision and resubmission. Sections 4.c and 6 need to be completed. The syllabus includes all Winter dates and needs to reflect a Spring schedule (if dates are to be included on this syllabus). Kären will follow up with this in the Nursing program.

TEDUC 512: Approved with the addition of TEDUC 511 as a prerequisite in the Catalog Description. Jose will do take care of this.

TEDUC 528: On pages 2 and 5 of the syllabus, the author "Blij, B." should be changed to "de Blij, H." In the catalog description change the first word from "Explores" to "Analyzes." Approved with these changes. The changes can be made and the form returned to Jose.

TEDUC 529: In the catalog description change the first word from “Explores” to “Analyzes.” Approved with this change. The changes can be made and the form returned to Jose.

TEDUC 565: Approved. This is a resubmission. The Catalog description needs to be changed as follows: In sentence #1, delete “Education and Technology” and change “Explores” to “Examines.” In sentence #2, delete “The course” and begin the sentence with “Provides.” Delete the final sentence. There was considerable discussion as to whether this content was graduate level, but since the on-site version of the course was already approved as 565, it was finally decided that it was not appropriate to withhold approval from the on-line version. The changes can be made and the form returned to Jose.

TEDUC 585: Since there is a seminar involved with this field experience, there needs to be a syllabus conforming to committee requirements. This will need to be resubmitted of the committee. “Other” contact hours in 4.a requires a written explanation (as indicated on the application form). The phrase: “Pre-requisite: site placement” needs to be deleted.

TEDUC 586: Since there is a seminar involved with this field experience, there needs to be a syllabus conforming to committee requirements. This will need to be resubmitted to the committee. “Other” contact hours in 4.a requires a written explanation (as indicated on the application form).

TCES 215: Approved. The prerequisites need to be deleted. Only courses with specific course numbers can be used as pre-requisites. The catalog description needs to be re-written in sentences, not as a list of topics. The changes can be made and the form returned to Jose.

TCES 312: Approved. The course description needs to be re-written in sentences, not a list of topics. The Differential Equations prerequisite needs to be deleted. Section 4.a needs to be changed to the “6-9-15” formula of contact-outside-total hours. The section on resources should be deleted if the Department believes the course can be offered during Spring quarter with existing resources. If not, they will need to identify where the resources are coming from for Spring, 2007. The changes can be made and the form returned to Jose.

TCSS 480: Approved as is.

TCSS 700: Approved. Delete the pre-requisites. There was a question about the suitability of a 700-designation for this course. Sam thinks this is how the Department in Seattle numbers its courses. Jose will double check and make appropriate changes if needed.

TCSS 702: Approved. Delete the pre-requisites. There was a question about the suitability of a 700-designation for this course. Sam thinks this is how the Department in

Seattle numbers its courses. Jose will double check and make appropriate changes if needed.

TESC 253: Approved. This is a resubmission. Tom Carlson should be dropped as a teaching faculty as he is in the Urban Studies department, not IAS. The existing justification should be limited to the first four sentences of the existing justification. Under resources, the sentence regarding transportation should be deleted. When these changes are made, the form can be submitted directly to Jose.

TQS 408: The gen ed designation should be changed from NW to QSR. Jose will do this and the course is approved.

TCXIN 330: Section 4.a needs to have "lecture" checked off. Jose will do this and the course is approved.

TSOCWF 202: Tom requested that this course be considered for permanent status rather than temporary status; this was agreed to by the committee and Jose will make the change on the form. The course number needs to be added to the syllabus. There is a printing error under objective #4 that needs to be corrected. Changes can be submitted to Jose and the course is approved.

TSOCWF 354: Approved as is.

TSOCWF 424: The course titles on the Application Form and the syllabus need to match. The change can be submitted to Jose and the course is approved.

TSOCWF 450: The "evaluation" section of the form needs to more closely match the syllabus. The change can be submitted to Jose and the course is approved.

Patrick gave a brief update on the status of electronic submission of new courses and course changes. This is looking very promising and he will be presenting it to Program Administrators in the near future.

The meeting adjourned at 2:05

Next Meeting: February 21, 2007 at 12:45 pm in Cherry Parkes 206C

Respectfully Submitted,

Tom Diehm, PhD, MSW  
Committee Member