University of Washington, Tacoma
Curriculum Committee
Minutes
Thursday, November 20, 2008, 12:30

Present:. José Rios, Tom Diehm, Ruth Rea, Dan Zimmerman, Brian Coffey, Kent Nelson, Divya McMillan   **Absent:** None   **Guests:** Bobbe Miller-Murray, Patrick Pow

1.   Approval of Minutes

Minutes from the 08/06/08 and 10/22/08 meetings were approved.

2.   Course Applications

TURB 323: Approved pending the following corrections. Justification needs to include content on the need for the class (e.g., why is this an "important dimension" of the curriculum?). Required attendance needs to be removed; participation requirement should include some indication of what is expected. Return to José when completed.

TURB 325: Approved pending the following corrections. Justification needs to include content on the need for the class (e.g., why is this an "important dimension" of the curriculum?). Course objectives need to be redone to reflect actual objectives, not just course content. Required attendance needs to be removed; participation requirement should include some indication of what is expected. Return to José when completed.

TURB 326: Approved pending the following corrections. Justification needs to include content on the need for the class (e.g., why is this an "important dimension" of the curriculum?). Course objectives need to be redone to reflect actual objectives, not just course content. Required attendance needs to be removed; participation requirement should include some indication of what is expected. Return to José when completed.

TURB 327: Approved pending the following corrections. Justification needs to include content on the need for the class (e.g., why is this an "important dimension" of the curriculum?). Course objectives need to be redone to reflect actual objectives, not just course content. Required attendance needs to be removed; participation requirement should include some indication of what is expected. Return to José when completed.

TURB 445: Approved pending the following corrections. Justification needs to include content on the need for the class (e.g., why is this an "important dimension" of the curriculum?). Required attendance needs to be removed; participation requirement should include some indication of what is expected. Return to José when completed.

TURB 498: Change approved.

3.   Review of 2008-2009 Goals

The goals set at the Faculty Assembly retreat were reviewed and discussed. Status on each is as follows:

a) Completion of electronic submission capacity: José will be meeting with James Wood soon to work out continuing glitches with the system. Meanwhile, please continue to use the system to submit new course applications and course change applications (with syllabi as appropriate).
b) "Best practices" page of sample submissions: José is collecting these from various programs and will be bringing them to the committee for selection. They will then be posted on the committee's website
c) Setting standards for various course levels (e.g., 100 vs. 200): consensus was that this is not the purview of the Curriculum Committee, but something for Academic Policy to address. It was also generally agreed that such standards would be arbitrary and not in anyone's best interests to establish. No one was able to identify any institutions where such standards exist.
d) Communication back to faculty of committee decisions, including ways of letting folks know what is happening to curriculum on a campuswide basis: we will explore ways of using the webpage to communicate this information. Also, conversations with program personnel about communicating such info can be followed up.

4.   Other Business

José reiterated that he continues to work with James Wood and the technology people to improve the electronic submission system.

5.   Adjournment

The meeting adjourned at 1:05 p.m. The next meeting is on 12/10/08 at 12:30 p.m.

Respectfully submitted,
Tom Diehm, PhD, MSW
Committee Member