

University of Washington, Tacoma
Curriculum Committee
Minutes
Wednesday, March 17, 2010, 12:30 p.m.

Present: Brian Coffey, Tom Diehm, Kent Nelson, Divya McMillin, José Rios

Absent: Dan Zimmerman, Ruth Rea

Guests: Julie Buffington, Larry Knopp, Jennifer Quinn, Patrick Pow

1. Approval of Minutes:

The minutes from 02/17/10 were approved, 5-0-0

2. Curriculum Approval Process Discussion with IAS

Larry Knopp, Jennifer Quinn, & Julie Buffington were present to describe their new course approval process in IAS. Some concentrations seem to be doing better than others at maintaining a set of procedures for such approvals and this is an area of attention as IAS goes through some other changes. We did learn that the Seattle Curriculum Committee has not been keeping José informed of changes they are requesting/making to the courses we send to them. José will follow up on this with UWS. We also clarified the types of applications/syllabi that require resubmission to the committee versus those that can be corrected and returned to José for approval. Also, we attempted to clarify what is meant by “justification” in the application process, and also referred Jennifer to the minimum requirements for syllabus preparation.

3. New Course Applications:

TGEOG 420: This is a resubmission from last month. OK as is.

TWRT 261: Approved with the following change. Rewrite justification to explain why the course is needed in the writing curriculum. Since any number of courses fulfill VLPA requirements, this is not sufficient reason to offer the course. Return to José when completed.

4. Next Meeting:

April 21, 2010, 12:30 in CP 206C

5. Adjournment

The meeting adjourned at 1:50 p.m.

Respectfully submitted,

Tom Diehm, PhD, MSW
Committee Member