

University of Washington, Tacoma
Curriculum Committee
Minutes
Wednesday, February 17, 2010, 12:30 p.m.

Present: Brian Coffey, Tom Diehm, Kent Nelson, Divya McMillin, José Rios, Ruth Rea

Absent: Dan Zimmerman

Guests: Patrick Pow

1. Approval of Minutes:

The minutes from 01/20/10 were approved, 6-0-0.

2. Course Change Applications:

TCSS 598: Approved as is.

3. New Course Applications:

TINFO 490: Approved with the following change. Please provide a “dummy” syllabus for what a Special Topics course might look like. We suggest you review Nursing’s THLTH 290 (on Catalyst for 2/4/10 deadline) as a sample. Return syllabus to José when complete.

TINFO 497: Approved as is.

TINFO 498: Approved with the following changes. Please provide some general learning guidelines one would use with a “readings” course: for example, “student will develop skills in critical reading of scholarly texts.” Return to José.

TINFO 499: Approved with the following changes. Please provide some general learning guidelines one would use with a “research” course: for example, “student will develop skills in statistical analysis.” Return to José.

THLTH 290: Approved with the following change. Please be sure all learning objectives are included on both application form and syllabus. #4 on the syllabus appears to be missing from the application form. Return to José.

THLTH 330: Approved with following changes. Make sure course title on application form and on syllabus are consistent (they currently differ). In the Justification, please capitalize the names of the various programs referred to in the last line. In the Catalog Description, please change the second sentence to: “...health behavior and cinematic portrayals of competing...”. In course objective #2, change “teen” to “teens”. In syllabus, please check for consistency on points/percentages to be sure they equal 100. We found multiple typos and formatting glitches— please review syllabus to clean up these errors. Return to José.

TGH 300: Approved with following changes. Please double-space the Catalog Data. For learning objectives 4, 5, & 6, please replace the word “learn” with something more outcome-based, such as “identify,” “demonstrate”, etc. On the syllabus, please add a sentence or two under assignments describing what constitutes “participation” since you are grading on it. Return to José.

TFIN 483: Approved with following changes. Please remove the period from the abbreviated title. In the Justification, “data based” should be hyphenated. Please change the 2nd sentence of the Catalog Data to: Applies these tools using modern statistical software. Return to José.

TBUS 530: Approved with following changes. In the abbreviated title, please change Mgt to Mgmt and drop the period. In the Justification, please move the 3rd sentence to the beginning of the paragraph. In the Catalog Data, please remove the numbering system and just use traditional seriation. Return to José.

TACCT 513: Approved with the following change. In the Professor’s Teaching Philosophy section, please remove the sentences beginning with “I reserve the right...” This grading behavior is inconsistent with university policy and the student code. You could indicate that the participation grade criteria include behaving in a professional manner in class, etc., but the way it is currently written will not work. Return to José.

TURB 211: Approved as is.

TGEOG 420: Returned to program for revision and resubmission. The Justification inaccurately represents current course offering on this campus in relation to gender, race, etc. as there are multiple courses across campus that focus specifically on these topics. Please rewrite in a way that focuses on this class and not on others. The justification for this course could be that no other classes address the geographical components of these areas in a specific manner. The Catalog Data should be re-written to reflect active verbs and written in complete sentences. Please move your “other books and articles” list to the end of the syllabus, or simply post it on Blackboard or other electronic site. Under “Absences, Late Work and Electronic Devices” it should be noted that attendance is not a gradable criterion and so should be removed from this section. Only participation can be graded. Also, you don’t actually address a policy on electronic devices (such a statement is available on the Faculty Resources website) and you only indirectly address late work. Please clarify this. Resubmit to committee when changes are made.

TEDUC 517: Approved with the following changes. In the Catalog Data, please use parallel structure in the two sentences; change second sentence to start with “Covers...”. Please update the service statements as they are out of date. Return to José.

TEDUC 519: Approved as is.

TESC 316L: Approved with the following changes. Please edit the Justification down by removing sentences 2 & 3—they’re not needed. Please change “compliment” to “complement” in the two places it appears. On the last page of the syllabus, please change “Week” to “Day on the schedule.

4. Next Meeting:

March 17, 2010, 12:30 in CP 206C

5. Adjournment

The meeting adjourned at 1:35 p.m.

Respectfully submitted,

Tom Diehm, PhD, MSW
Committee Member