

University of Washington, Tacoma
Curriculum Committee
Minutes
Wednesday, November 17, 2010, 12:30 p.m.

Present: Yonn Dierwechter, Tom Diehm, José Rios, Kent Nelson, Jennifer Gogarten, John Mayer

Absent: Ruth Rea (excused)

Guests: Bobbe Miller-Murray, Jennifer Sundheim, Ingrid Walker

1. Approval of Minutes

The minutes from 10/20/10 were approved, 5-0-0.

2. Memo to Request new T SUD Course Prefix

Approved.

3. New Course Applications

T ARTS 395: Approved with minor changes made by the committee to the catalog data: “Investigate” made “Investigates”; Second sentence begins, “Students create...”; final phrase changed to, “...considered a cutting edge area...”. Also, the syllabus submitted still had track-changes turned on; please fix that. Return to José when changes are completed.

T INFO 442: Approved with the following changes. Put prefix and course number in upper right hand corner of application. The Institute of Technology is the program; UW-Tacoma should be listed as the College. Eliminate the course prefix and number from Course Title and provide the actual Course Title. This course is being requested for 2011, not 2010. Start Justification with an article: “The ITS degree...”. In catalog data, second sentence, please begin with: “Includes a lab component...”. Return to José when changes are completed.

4. Course Change Applications

T URB 440: Request to change to T URB 240. Returned to program for change and resubmission. The justification provided is insufficient to warrant a level change; there must be pedagogical reasons for doing this other than to attract enrollment. Also, there must be a difference in the content of the course (readings, assignments, etc.) that demonstrate that the course has been changed to lower division work and expectations. Please contact José for assistance with this resubmission.

T GIS 414: Approved with the following changes. Please “cut and paste” learning objectives from the syllabus into the course change application form at item 6. Also, please provide more

detail about how evaluation will be done. “Six lab assignments” is insufficient; please give a waiting of assignments as they appear in the syllabus. Return to José when completed.

TGIS 415: Approved with the following changes. Please “cut and paste” learning objectives from the syllabus into the course change application form at item 6. Return to José when changes are completed.

5. Revised Course Applications

TINFO 420: Approved with minor changes made by the committee to the catalog data: Content changed to active voice.

6. Clone Request (IAS)

Request to clone PHIL 314 to TPHIL 314 approved; request to clone PHIL to TPHIL 410 approved.

7. Form 1503 for changes to Sustainable Urban Development degree

Approved as is.

8. Discussion: General Education Advisory Structure

Ingrid Walker, Director of Undergraduate Education, joined the group to update us on discussions taking place related to some advisory structure to help coordinate the lower division experience of UWT students. This would include the Core courses, as well as a larger assessment of 100- and 200-level course needs on the campus that are not currently being met or organized. The Academic Policy Committee has recommended that such a group be developed and the Faculty Assembly Executive Committee will look at it tomorrow. Ingrid believes (and there was agreement) that a voice from the Curriculum Committee should be present in whatever structure is developed. Several suggestions for items the advisory committee might address were offered. José volunteered to serve on such a committee beginning next academic year, since he has long-term experience with both teaching in the Core, and as head of the Curriculum Committee. His offer was accepted by Ingrid.

9. Ginger McDonald and EdD Proposal

Deferred to next meeting.

10. Other Business

a) Kent brought a question from the MBA program about whether some existing 4-credit courses could also be offered as 2-credit “special topics” courses during the Summer quarter. The response was that this could only happen if the content was reduced to 2-credits worth of requirements. The courses should then be submitted with new course numbers as “temporary

courses”. Students who completed such a course could not then enroll in the 400-level equivalent of the course. Kent will take the information back to the MBA program.

b) It is again permissible for UWT to submit and approve “temporary courses” which are good for one year before they have to be dropped or submitted as permanent courses. They must go through the same process and meet the same deadlines as permanent new courses.

11. Next Meeting

December 15, 2010, 12:30. Location to be announced. Please anticipate a longer meeting than usual due to likely influx of course proposals.

The meeting adjourned at 1:32 p.m.

Respectfully submitted,

Tom Diehm, PhD, MSW
Committee Member/Social Work