

**University of Washington, Tacoma**  
**Curriculum Committee**  
**Minutes**  
**Wednesday, May 20, 2009, 12:30**

**Present:** Brian Coffey, Kent Nelson, José Rios, Divya McMillin, Tom Diehm, Ruth Rea, Dan Zimmerman.

**1. Approval of Minutes**

Minutes from the 03/18/09 and 04/22/09 meetings were approved.

**2. Learning Outcomes (Guest: Ginger MacDonald)**

Ginger explained that for accreditation purposes, we're moving toward campus-wide assessment processes. A principal component of this will be making sure that student learning objectives for individual courses are a "match" for the learning objectives/goals of the academic programs. It will also be important that the learning objectives have actual outcomes that can be assessed and/or measured in some way. Ginger would like for the Curriculum Committee to be a central spot where this can be monitored as courses are developed.

While the committee members expressed that it was certainly important to be aware of this move as we evaluate courses, that we are not "learning objective cops" and that the real work needs to be done and the program and individual faculty level. It was mentioned that while we can send courses back to instructors for changes we think need to be made, the committee cannot itself make changes to learning objectives that a faculty member has set. The potential for holding up courses from the approval process because of this is high. Also, once a course is approved by the Committee, there is no way to determine whether a faculty member changes course objectives as they continue to teach the course over the years. Ultimately, this is going to be much more difficult to implement than having a committee or two monitor it.

Ginger will keep the committee posted as she talks with other campus constituencies about this process.

**3. TIAS 605: Degree Project**

Jose followed up on this from our previous meeting and has learned that using a variable credit number of "1-99" for thesis completion is "just a convention" of the Seattle campus. The committee authorized José to approve TIAS 605.

**4. Course Applications**

**TSMIN 210:** Rejected. José will talk with the IAS director about this course application.

**TECON 350:** Rejected. José will talk with the IAS director about this course application.

**TSMIN 200:** Approved with the following changes. Cut learning objectives 7 & 8 as they are not learning objectives, but outcomes. The course schedule dates need to be removed from the syllabus. Return to José when complete.

**TCXG 230:** Approved with the following changes. Item #2 under the justification is inaccurate and needs to be corrected. This appears to be a “cut and paste” error. Cut learning objectives 7 & 8 as they are not learning objectives, but outcomes. Return to José when complete.

**TCXIN 477:** Cut learning objectives 7 & 8 as they are not learning objectives, but outcomes. The course schedule dates need to be removed from the syllabus. Return to José when complete.

**TBGEN 311:** Approved as is.

#### LATE ADDITIONS TO AGENDA:

**TINFO 330:** Approved with the following changes. Move the prefix and course number to the appropriate boxes on the application form. The lecture and lab hours under #4 (3 lecture and 2 lab) do not match with university standards for a 5 credit course. It will need to be changed either to 4 lecture & 2 lab; or 3 lecture and 4 lab. Return to José when complete.

**TINFO 320:** Rejected. The catalog description is a “cut and paste” of the catalog description for TINFO 330. It needs to be rewritten and have its own description. Resubmit to committee for approval when complete. The lecture and lab hours under #4 (3 lecture and 2 lab) do not match with university standards for a 5 credit course. It will need to be changed either to 4 lecture & 2 lab; or 3 lecture and 4 lab.

**TINFO 300:** Approved with the following changes. Move the prefix and course number to the appropriate boxes on the application form. Provide a course title on the application form. The lecture and lab hours under #4 (3 lecture and 2 lab) do not match with university standards for a 5 credit course. It will need to be changed either to 4 lecture & 2 lab; or 3 lecture and 4 lab. Return to José when complete.

#### **5. Committee Chair for 2009-2010**

Jose was selected to remain as chair of the Curriculum Committee for 2009-2010.

#### **6. Committee Membership for 2009-2010**

The following individuals are returning for another year on the committee: José Rios, Divya McMillin, Kent Nelson, Dan Zimmerman, Brian Coffey, Tom Diehm. Ruth was uncertain whether she has another year on the committee or not, but will check and let José know who the Nursing representative will be.

#### **7. Status of Electronic Submissions**

The GoPost function appears ready to go. Social Work, Education, and Nursing will pilot it over the summer.

**8. Next meeting**

July 22, 2009 at 12:30

**9. Adjournment**

The meeting adjourned at 1:50 p.m.

Respectfully submitted,  
Tom Diehm, PhD, MSW  
Committee Member