

**University of Washington, Tacoma**  
**Curriculum Committee**  
**Minutes**  
**Wednesday, January 20, 2010, 12:30 p.m.**

**Present:** Brian Coffey, Tom Diehm, Kent Nelson, Divya McMillin, José Rios

**Absent:** Dan Zimmerman, Ruth Rea

**Guests:** Jennifer Sundheim , Patrick Pow

**1. Approval of Minutes:**

The minutes from 11/18/09 were approved, 5-0-0 . The minutes from 12/16/09 were approved 5-0-0.

**2. Course Change Applications:**

**TCSS 372:** Approved as is.

**TCSS 342:** Approved as is.

**TCSS 452:** The committee is adding “Examines” to the first sentence of the Catalog Description. Approved with this change (resubmission not required).

**3. New Course Applications**

**TSOCWF 355:** Approved as is.

**TSPAN 351:** Approved with the following changes. The prefix for the course needs to be consistent on the Application form and the Syllabus. Also, please delete from the Justification sentence that begins: “Also it will be interesting to students in Global...”. In Justification, please replace the sentences: Currently IAS only offers...exclusively in English.” and replace it with: This is the only course taught in Spanish dealing with the subject matter. In Catalog Description, please say: Delivered [or Taught] in Spanish. In the syllabus, under oral presentation, please change from “a thorough research...” to “thorough research...”. Also, be sure to use his/her or her/his (or a plural “they” or “students”) in the section on the presentation. The learning objectives on both the syllabus and application form should be rewritten to make sense grammatically. Also, (e) as it is currently written is a teaching objective; either drop it or rewrite it to reflect what the student should be learning. Return to José when changes are made.

**TESC 406:** Approved with the following changes. Double space the Catalog Description. Make the title of the course consistent on the Application and the syllabus. Put the prefix and course number on the syllabus. Strike the 2<sup>nd</sup> sentence of the justification. In the next to last sentence of the Justification, please change “itself” to “themselves”. Return to José when complete.

**4. New Course Resubmissions**

**TSMIN 101:** Approved with the following changes. Please correct the grammar for the sentence describing quizzes on page 2 of the syllabus. Please correct/update the service statement regarding Blackboard (e.g., Deb Sklar has not worked at UWT for several years). Please make sure all service statements on the syllabus are current and accurate. Return to José when changes are made.

**TCXG 366:** Approved with the following changes. Please rewrite the Catalog Description to correct grammar in first sentence; develop parallel sentence construction with rest of description. Strike the final sentence of the justification. We will clarify the credits related to Studio work with Jennifer and make the change as well. Please return to José when changes are made.

## **5. Report from Academic Policy Committee**

José reported that the Academic Policy Committee reviewed the Seattle-based guidelines regarding numbering of courses and will adopt it for Tacoma as well. They will be posting this on their website.

## **6. Next Meeting:**

February 17, 2010, 12:30 in CP 206C

## **7. Adjournment**

The meeting adjourned at 1:25 p.m.