

University of Washington, Tacoma
Curriculum Committee
Minutes
Wednesday, May 28, 2008, 12:45 p.m.

Present: Jose Rios, Yonn Dierwechter, Sam Chung, Kent Nelson, Ruth Rea, Tom Diehm, Emily Ignacio. **Guests:** Patrick Pow, Bobbe Miller-Murray.

1. Approval of Minutes

Minutes from the April 23, 2008 meeting were approved.

2. Course Applications

TUNIV 200: This was not presented. It is a clone-course from Seattle which will be submitted for the July meeting of the committee.

TCES 101, TCES 102, TCES 103, TCES 430, TCES 481, TCES 482, TCES 490, TCES 497, TCES 499: These courses submitted from the Institute of Technology have a pattern of errors related to justifications, course credit calculations, catalog description grammar/spelling, etc. Also, they were all submitted on obsolete forms which the Seattle committee will reject. Jose will meet with the Program Administrator of the Institute to work on these applications and aim for a resubmission of them all for the July meeting.

TIAS 514: Approved with minor changes: delete “add joint status” box; delete “VLPA” area of knowledge (this isn’t done on grad courses); correct grading information to reflect that (per the syllabus) the Research Project and Essay is worth 30%, and Participation is worth 20%. Return to Jose after changes are made.

THLTH 352: This was a resubmission. Approved as is.

TSOCW 512: Approved contingent on re-writing catalog description in more active voice. Return to Jose after changes are made.

3. Committee Chair for 2008-2009

Jose volunteered to serve as Chair for another year which was approved by consensus. Tom agreed to serve as Secretary for another year.

4. Other Business

The years’ objectives for the committee have largely been accomplished. Several items will be addressed over the summer and reported back during Autumn quarter:

- a) Jose will meet with Mike Kalton to discuss some apparent overlap between Curriculum Committee and Academic Policy Committee and how to best resolve any such issues.
- b) The online course application process will be piloted this summer.
- c) Jose will meet with Beth Kalikoff to discuss General Education courses and their movement through the Curriculum approval process. He has already requested that a representative from that office be appointed to the Curriculum Committee but has not received a response.
- d) Jose will select some good examples of new course applications and course change applications from the past to post on the committee's website. These can serve as "best practice" examples for people new to the process.

Sam announced that Dan Zimmerman will be replacing him on the Curriculum Committee for 08-09. All other members of the committee are remaining for another year.

Jose will plan to be more of a presence with the Seattle Curriculum Committee in the coming year as it seems that having a stronger voice there and hearing more of their deliberations would be beneficial.

The meeting adjourned at 1:25 p.m.

Respectfully submitted,
Tom Diehm, PhD, MSW
Committee Member