

University of Washington, Tacoma
Curriculum Committee
Minutes
Wednesday, December 12, 2007, 12:45 p.m.

Present: Jose Rios, Yonn Dierwechter, Tom Diehm, Kent Nelson, Sam Chung. **Absent:** Ruth Rea, Emily Ignacio. **Guests:** Marti Curtis, Erica Coe.

1. Approval of Minutes

Minutes from the November 19, 2007 meeting were approved. Two new course applications were added to the agenda for 12/12: THLTH 520 and TCORE 110.

2. Updates

Jose has checked with Seattle's Curriculum Office regarding how credit hours are calculated in section 4a of the New Course Application form. Seminar hours are treated the same as lecture hours. It appears that Lab hours are treated on a .5:1 basis, but Jose will clarify this with the Science faculty.

3. Course Applications

TESC 317: Approved as is.

TSMIN 450: This is a resubmission on which all requested corrections were made. Approved.

TCXUS 276: Approved as is.

TESC 337: Approved with the following change: In the Catalog Description, change the prerequisite information from "TESC 117 or equivalent" to "TESC 117 or permission of instructor." Change can be returned directly to Jose.

TCES 330: Approved with the following changes: Catalog Description needs to be rewritten in more active language; grading scale needs to be included. These changes can be returned directly to Jose.

TCORE 110: Approved as is.

TCORE 112: Approved as is.

TCORE 113: Approved as is.

TCORE 114: Approved as is.

TCORE 122: Approved as is.

TCORE 123: Approved as is.

TCORE 124: Approved as is.

THLTH 520: Approved as is.

4. Winter Quarter Schedule

Jose reminded the committee that Winter quarter tends to include some lengthier meetings as applications for Summer and Autumn quarters all come due in roughly the same time period. The committee's next meeting is January 23 at 12:45 in CP 103.

5. Other

Kent asked about development of "Special Topics" course applications and syllabi. It was explained that only the initial course number and description need to be approved by Curriculum Committee. Variations on that course, as long as they retain the same course number only need approval of the program through its established process.

The meeting adjourned at 1:20 p.m.

Respectfully submitted,

Tom Diehm, PhD, MSW
Committee Member