

UNIVERSITY OF WASHINGTON, TACOMA  
PROMOTION & TENURE COMMITTEE  
MONDAY, APRIL 16, 2007  
GWP 215

In Attendance: Anthony D'Costa, Denise Drevdahl, Ehsan Feroz, Diane Kinder, Marcy Stein

Faculty Assembly Assistant: Jamie Kelley

Absent: Annette Henry, Bob Jackson, Julie Nicoletta, Moishe Rosenfeld

The meeting was called to order at 1:00 p.m.

**Meeting Synopsis:**

1. Overview of meeting with Gerry Phillipsen
2. Links to documents on P&T page
3. UWT Faculty Handbook update
4. Discussion of IAS Director/Dean
5. Discussion of work for P&T for the remainder of the school year
6. Adjournment

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**1. Overview of meeting with Gerry Phillipsen:**

Marcy gave the P&T committee a brief summary of the meeting with Gerry Phillipsen on March 27th. Gerry thought the P&T forms UWT has posted on the FA website look good. Gerry feels that it is important to have someone close enough to each candidate's work to make an informed decision about it.

The question arose as to whether or not a candidate should have advocates other than their review committee members. Marcy feels that the P&T committee needs to generate policy regarding the Program Director's role in the P&T process. The role of the campus P&T committee needs to be determined as well.

**2. Links to documents on the P&T page:**

It was agreed that UWT P&T guidelines need to be updated and put in

place before the new VCAA begins her appointment. Jamie has posted links to many pertinent P&T forms on the P&T page of the Faculty Assembly website. The P&T committee should determine what other forms need to be made available to faculty, and whether or not there are questions not currently answered by these forms.

**3. UWT Faculty Handbook update:**

There was a discussion regarding the UWT handbook, and the changes that need to be made prior to posting it on the website again. It was suggested that perhaps a committee could be formed to make these changes, consisting of three faculty members. This will be discussed in more detail in the upcoming Executive Council meeting.

**4. Discussion of IAS Director/Dean:**

The Faculty assembly will address the issue of Schools/Colleges in the May 3<sup>rd</sup> meeting. Many questions have arisen about the future of the P&T committee and whether or not the P&T committee should be comprised entirely of Full Professors.

**5. Discussion of work for P&T for the remainder of the school year:**

The P&T committee should clean up existing policies and generate new policies to be voted on by the faculty at the Fall retreat.

The committee feels that both process and content are important, and that content review falls within the purview of the P&T committee. They will work to determine which policies should be program specific and which should be campus specific.

The policies regarding external reviewers need to be strengthened. The P&T committee also needs to re-examine the policies regarding known/unknown reviewers.

P&T will be meeting once a week until the end of the quarter to complete business for the year.

**6. The meeting was adjourned at 2:05pm.**