

**Academic Policy & Curriculum Committee Minutes**

September 25, 2019, GWP 320 12:30-2:00 pm

***Present:*** *Chair Robin Evans-Agnew, LeAnne Laux-Bachand, Laura Feuerborn, Evy Shankus, Serin Anderson, Tammy Jez, Jutta Heller Jeff Cohen, Andrea Coker-Anderson, Laurel Hicks, Ruth Vanderpool, Eric Madfis, Anthony Falit-Baiamonte.* ***Joined through Zoom:*** *Menaka Abraham****. Excused: Guests:*** *Faculty Assembly Chair Dr. Marian Harris, Faculty Assembly Vice Chair Dr. Sarah Hampson Ariana Ochoa Camacho, Maria-Tania Weingarden.* ***Administrative Support:*** *Andrew Seibert*

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## **Consent Agenda & Recording Permission**

## Agenda verified and recording permissions granted by the committee

1. **Welcome and Introductions (See Presentation)**

New Members: Laura Feuerborn, Eric Madfis

Outgoing members: Jeff Cohen

[Presentation](https://docs.google.com/presentation/d/1_lJGSohKO8TK3qIryKYmsDZkzQmB0_rEGq1T_JO9SRY/edit?usp=sharing)

1. **Approval of Minutes**​ from June 5, 2019 - ​*Found in APCC Canvas –9.25.19 Module*

* Edits requested in Minutes from June 5th 2019
  + Under Course Change Proposal
  + TMATH 120: Keep placement requirements of Accuplacer, update description.
  + Motion to approve the Minutes on June 5th 2019 with corrections listed above made by Chair Robin Evans-Agnew. LeAnne Laux-Bachand moves, Ruth Vanderpool seconds the motion.
    - **Votes:** *8 yes, 0 no, 0 abstentions*
    - Minutes unanimously approved by the committee

1. **Announcements**

* 2019-2020 UWCC Meetings
  + Anthony Falit-Baiamonte will attend the November meeting either in Seattle or on Zoom
  + Laura Feuerborn will attend the June 2020 meeting either in Seattle or on Zoom

1. **Guests - FA Chair and Vice Chair**

* Dr. Marian Harris and Dr. Sarah Hampson are following up with all Standing Committees regarding their Charge and to follow their Charge.
  + Please let them know if you have any assistance or questions
* Please take the Climate Survey and remind your students.
  + Climate Survey opens October 8th, 2019 and closes on November 8th, 2019 at 11:59
* Goals of Faculty Assembly for 2019-2020 Academic year
  + Proactive in promoting Equity and Inclusion.
  + Provide reliable information regarding the budget and budget processes to faculty.
    - Campus-wide budgets, and school budget.
    - Will be starting in the Executive Council meeting on September 30th, 2019.
    - Communicate with your units and representatives.

1. **Planning Notice of Intent(s)**

* Rubric
  + Discussion on changes of Rubric
    - Campus-wide balance of Academic Disciplines.
      * Criterion language should be changed to: “Campus-wide balance of academic disciplines and programs.”
      * This document will be brought back in the next meeting on October 9th, 2019.
* EdS: School Psychology
  + Context of EdS
  + 2016- Graduate school approved PNOI and gave the okay to develop the full proposal.
  + There was a concern made via UWT Library last meeting.
    - Update on concern: There is not enough demand from the UWT Library to support, however if the budget gets through other PNOI’s, it may be possible. Seattle tuition is higher, making it a concern for them versus the Tacoma campus, however Seattle has given the School of Education their blessing. No tuition exemption
  + Motion to approve the move the full proposal of EdS School Psych forward by Evy Shankus, Seconded by Jutta Heller
    - **Vote:** *9 yes, 0 no, 0 abstentions.*
    - The committee unanimously moved to move Eds in School Psychology forward
* BS Mechanical Engineering
  + Issue from SIAS regarding 4 faculty support line, when one is in the proposal
  + Lab space availability won’t be until Fall 2023, and the call on the community lab space is vague.
    - Strategic plan for this will need to be more specific
  + The Committee would like clarification from Raj Katti on how they will change the pathways and improve access.
    - This will be revisited by the committee on October 9th, 2019
* PhD Computing
  + Concerns from Committee:
    - Lack of resources of space
    - Creating home-grown PhD to teach undergrads.
      * Hire of Faculty concern
    - Typo: State funding check, but funded by industry sponsored research
* MS Electrical & Computer Engineering
  + Concerns from Committee:
    - Lack of resource of space
    - Not fully developed, and too many courses need to be developed
    - Staffing Support for International Students
    - Partnership with other degree programs/ cross sectoring
    - Not requiring Accreditation

1. **Policy Issues & Other Business**

Future Policy work:

* Diversity Designation review process will begin in November
  + Held in house, meaning no sub-committee
* Senior residency requirement of 45 credits and Distance Learning courses

UWCC Update:

* Religious exemption language now required on all campuses: <https://registrar.washington.edu/staffandfaculty/religious-accommodations-policy/>
  + Also here: <https://registrar.washington.edu/staffandfaculty/syllabi-guidelines/>
* Curriculum policy review/adoption by faculty senate
  + UWCC will be going into a full policy review.

1. **New Program Proposals**

* Minor in Latino Studies
  + Concerns of Committee
    - TLAX 434 should be TLAX 435
      * UWT Catalog is showing TLAX 435
      * Proposer will correct that
    - TLAX 333 has no prerequisite, but is a base course for students
    - Statistics will not be a prerequisite for TLAX 356
      * This course is about urban life.
      * NLP was sent in June, but did not show up in the 1503
    - TWRT 364 will be removed
      * The committee may see this next month
    - TLAX 340 is almost done and will be see next month by the committee
    - 9 Faculty are available to teach in this area who can also give resources
  + Motion to approve the Minor in Latino Studies with the given corrections and suggestions made from today and the June APCC meeting. Moved by LeAnne Laux-Bachand, and seconded by Laura Feuerborn.
    - **Vote:** *9 yes, 0 no, 0 abstentions*

1. **Program Change Proposals**

No Program Change Proposals this meeting

1. **New Course Proposals**

* TBIOL 414-Immunology
  + Concerns and recommendations of Committee
    - Grammatical errors
    - Difference between Kuali and syllabus
      * This is not mandated
    - Grading policy is harsh
      * “Assignments will be graded and based on content logic and punctuality.”
        + Take Punctuality off of the statement
        + Can’t grade on behavior
    - First bullet on assignment line can be improved
  + The committee would like to move this proposal forward after the grammatical errors are fixed and other recommendations listed above are taken into effect.
* T UDE 450 Urban Design Studio VI - Senior Project Part I &
* T UDE 460: Part II
  + Committee members considered both courses at the same time
    - Assignments and grades:
      * “Grade will be based on a single term project, however each assigned faculty member will have the option of dividing project into a series of activates with separate grades.”
      * Not enough grading information
    - Course Description
    - Difference between Kuali and syllabus
    - Grammatical errors
      * Typo in justification (Graduates)
  + The Committee would like to send back the proposal and correct the course description, matching Kuali and syllabus, SLO measurable, grading details. It was also recommended to change the titles to take away the Roman Numerals.

### Course Change Proposals

* TURB 110 Introduction to Digital Urban Data Analysis
  + Diversity Designation Application (see supporting documents in UWCM)
  + This course was taught in the Summer quarter and did not make it into the agenda until Summer began
    - Can you change it to make it retroactive and have students have a diversity requirement filled?
      * This is done manually, The Registrar would need to go into the transcripts and reevaluate the course for each student.
  + Concerns and recommendation of the committee
    - How would the SLO’s be considered as part of the diversity requirement?
      * Request a rubric, highlight SLO’s
  + The Committee would like to send back the course change with an additional request of a rubric, and highlight the SLO’s. There is also a concern of the 40% participation grade being measurable. The committee agrees that this diversity requirement will be retroactive for the students that took this course in the past.

1. **Graduation Petition**

No Student Petitions this meeting

1. **Adjournement**

* This meeting was adjourned at 1:59PM
  + Next APCC meeting: Wednesday, October 9th, 2019 12:30-2:00PM
    - Dawn Lucien Boardroom