Academic Policy & Curriculum Committee
University of Washington, Tacoma
Meeting Minutes
April 22, 2014
GWP 215 12:30-2:00

Present: Alissa Ackerman, Linda Ishem, Lauren Montgomery, Alexis Wilson, Kathy Beaudoin, Doug Wills (Chair); Andrea Coker-Anderson, ex-officio (Registrar); Jennifer Sundheim, ex-officio (Library); Lynda West, ex-officio (Advising); and Patrick Pow (Vice Chancellor, Technology)
Absent: Luther Adams and Jenny Sheng

1. Consent Agenda
a. Minutes for 03/13/2014 Meeting
b. Minutes for 04/03/2014 Meeting

There were no objections to the minutes and thus approved.

2. Course Proposals
a. New Courses

Designation	Name
TCRIM 363	Criminalization of Immigration
TNURS 552	Organizational and Systems
THLEAD 406	Health Informatics II
TARTS 230	Issues in the Arts
TARTS 410	Community and Public Arts
TESC 453	Environmental Remote Sensing
TPOLS 150	Introduction to the American Legal
TPSYCH 361	Psychopharmacology
TWRT 101	Writing Ready
TEDLD 592	Independent Study
TUNIV 250	Husky Success Quest

Questions were raised over TUNIV 250: Husky Success Quest. The answers are:

A. The vote was listed as, “6 yes, 2 yes conditionally” because
   - The course should be under the 200-level. The response was two-fold:
     - This course is of relevance to other 200-level courses within the UW system.
     - Students need to have a year of experience within a higher education setting. There is a 45-credit prerequisite that gives them that familiarity.
   - The course is based the academic foundations of on positive psychology with aspects of leadership.

   The conditions were then satisfied.
B. The aspiration is to offer this class in the autumn. It addresses campus retention, in particular from the first-year to sophomore status, therefore there is urgency to move it forward for the fall.

C. The goal is that advisors and faculty would refer students that struggle with their identity in the institution. It is preferable to avoid the course filling up instantaneously. Efforts are being made to reserve space for sophomores or juniors that have 105 credits or more and haven't declared a major. One member suggested that the Spring Core Faculty, with some training, could help to identify students. The limited number of spaces go to students that would benefit the most.
D. Students get denied access to their first choice major through several factors. Two are a low-GPA or the students haven't completed necessary prerequisites.
E. Literature would support that part of the problem is that, nationally, students are having a hard time relating their college experience to life, sophomores especially.
F. Roadtrip Nation was brought to UWBothell seven or eight years ago and has evolved beyond that. Two students started traveled across the country in an RV. It provided opportunities for other students who cannot travel across the country by participating in online curriculum. Someone from University of Idaho, who has experience with it, will be hired. Bothell uses components of this in their career course. Strengths Quest has been used within academic advising. Ginger MacDonald received training and is ready.

Patrick asked about the necessary technology for THLEAD 406: Health Informatics II. He will meet with Sharon regarding classroom space, database use, other aspects related to healthcare such as HIPPA and FERPA. Alexis added that community members and CEO's continuously say what that healthcare professionals need more of data analytics. The vote will be conditional on UWT being able to technologically support the course. Patrick will report to the committee later his findings.

A member asked about TWRT 101: Writing Ready and if they saw it as cannibalizing a Core program course. The committee notes that it says, "create writing support classes… leaving the TCORE 100 class open for OUE to use in the future if they so use," meaning that this course is not being taken out, just duplicating it. Members continued to struggle with the implications of having a course in two programs. It is no longer in the Core, but Core students can take it.
Another member stated that the proposer submitted the wrong syllabus last time and it is unclear how much the two differ.
Members said it would be good to have an area on the form that noted other units affected and whether or not there was a discussion. It is one thing to write that it happened, and it's another thing to have the other unit(s) sign off. It is unclear to what degree IAS and Core have discussed this. Members noted that this could happen with any course, faculty, or unit; if they teach it they could move it to their program after it is proven successful somewhere else. Some suggestions were to:

A. Pull this course out and send it to Core, then vote on it next meeting
B. Ask for clarification as to whether this course is moving from one program to another or is it replicated and in both, and still vote on it.

The committee decided to include this course in the vote and ask for clarification.

Lauren made the motion to accept these new courses with the contingencies mentioned above; Alissa seconded the motion. There were six members in favor with no opposition nor abstentions.

b. Course Changes

Designation	Name
TNURS 556	Quality and Safety in Health Care Settings
TEGL 110	Introduction to Diversity and Social Justice
TEGL 266	Introduction to Labor Studies
TEGL 419	African-American Culture and Consciousness
TEGL 435	Migration in the Modern World
TPOLS 340	Middle East Politics
TPOLS 431	Conflict and Cooperation in the Middle East
TCSS 490	Special Topics

It was noted that TCSS 490: Special Topics is changing from 10 max to 20 max credits. Andrea shared that the Institute has a cautious curriculum process; they test out future courses as special topics. It is typical to see students come out with 2/3 of their courses as special topics. Ginger and Andrea have been meeting with Robert Friedman, Director of the Institute of Technology; Beginning in 2015, they will only offer one per year. Andrea added that the Registrar has already been accommodating by change the course title retroactively.
The committee decided they would need clarification.

The motion to approve, but ask for clarification was made by Lauren and seconded by Linda. There were six members in favor with no opposition nor abstentions.

c. Diversity Designation

Designation	Name
THLTH 310	Health, Illness, and Society
TCRIM 363	Criminalization of Immigration
TEST 211	Women in Science

TEST 211: Women in Science. Members hope that intersectionalities of class, race and gender will be looked at. A major issue in gender studies and feminism is that studies have only been focused on middle class and above.

Alissa made a motion to approve; Lauren seconded. All were in favor, none opposed, and no abstentions

3. Program Change: Gender Studies Minor – Bonnie Becker and Natalie Jolly
Presentation
Bonnie and Natalie shared that this minor has support from faculty and advisors. An online discussion was conducted that showed the breadth of involvement. The vote from IAS was

unanimous, with the exception of a few people who were absent. It is 25 credits, ten of which are foundational, and the other 15 will meet students' interests and majors.

Questions

The committee asked why IAS believed there was a demand for this minor. Natalie responded that students have been asking advisors. This would allow students to be able to transcribe their work and interest.

Members asked if a particular major fits well with this minor. Natalie responded that psychology, EGL, and SW, amongst others.

The question arose that if new courses came up that were relevant to this minor, could they be added. Natalie responded that yes, and that everyone would need to be onboard.

The committee commented that the proposal was well put together.

Discussion

The committee expressed no concerns.

Vote

Alissa moved to approve the minor; Lauren seconded. There were six members in favor with no opposition nor abstentions.

4. PNOI – Master of Health Administration – Alexis

Presentation

Alexis stated that Nursing has been talking about creating some sort of master's degree. There is a MHA program in Seattle, but we have 20 out of 28 graduating Tacoma students interested and applying to graduate school. It seemed obvious to have those folks from Tacoma stay in Tacoma. This Planning Notice of Intent is to start small with an initial cohort of 15 students under Tier 3 tuition. This has already been signed by Ginger and Augustine McCaffery, Manager of Academic Affairs and Planning in the Graduate School. Augustine asked Alexis to notify all stakeholders of interest. Alexis thought of Milgard and Nursing and Healthcare in Seattle and Bothell. She asked the committee if they could think of anyone else. There is a lot of support between Franciscan and Multicare and all of nursing approved.

Discussion

Members asked who would want to enroll. Alexis answered folks can't move to director or administrator without a master's degree. It would be for health departments and non-profit organizations.

The committee asked how much overlap there would be with the MBA program. Alexis suggested working together with Milgard in regards to classes such as Accounting. Adjustments would be made to make projects healthcare-related. Nursing wants students to read and understand budgets. Health Policy will have overlap with this MN degree.

A member asked if the two faculty were new or current. Alexis: answered that they would be new.

Another question was raised to see if private schools have a program like this. Alexis responded that no, not an MHA. That's one of the thoughts in getting this going: UWT doesn't want to wait for PLU to design it first.

A member asked if this is a robust program in Seattle. Alexis didn't know their enrollment numbers, but that it is competitive program. Nursing met with Debra Freidman in summer 2012 and talked openly about it. They didn't see why students should drive to Seattle.

The committee asked is there is competitive ranking with programs like this. Alexis answered

yes, that MHA programs are ranked; Seattle is in the top ten. Alexis added that she expects pushback from Seattle, but that that UWT Nursing is not opposed to work with Seattle. It is, however, in students' best interest to have this available in Tacoma. A committee member suggested starting in collaboration with Seattle.
No vote was needed.

5. Graduation Petition – Andrea

Presentation

A student that has taken classes in both Tacoma and Seattle; he went to Seattle to learn Chinese. He is hitting the limit of how many credits can be taken between campuses. He couldn't get into a math minor because he is enrolling in both campuses. He is in transition from Tacoma to Seattle.

Discussion

A member mentioned that a lot of students enter into Accounting and then have a hard time switching majors. There should be sympathy for this student because it is a common concern. He seems to be a serious student with great interests: math and Chinese. This member can vouch for his character based on having him as a student.

Vote

Kathy made the motion to approve the petition and Lauren seconded. All were in favor, none opposed, and no abstentions.

6. American Studies –Nita McKinley

Presentation

Nita thanked the committee for the difficult work they underwent in this proposals' process. She and Jill Purdy talked with committee members, Bill Kuntz, Bonnie Becker, and Ingrid Walker. She spoke in support of this committee and its shared identity across campus. She stated that Doug has conveyed to the proposers what the concerns were, but the proposers convey that they still do not understand what this committee wants. Jill and Nita would like the committee to give a memo to IAS with recommendations. Jill and Nita drew up one such memorandum. If the memo doesn't represent the committee's concerns, the committee needs to write something that clearly outlines suggestions. Nita realizes that there is a catch-22: people complain that committee cannot tell them what to do, but if enough detail is not given in recommendations, proposers don't know what to do. Nita drafted this memo in response to the memo Ingrid sent. Ingrid said she was covering the concerns in their memo, but didn't actually include them in the major proposal. Nita and Jill hope that those ideas become actuality versus intentions. Nita and Jill are requesting APCC to review, revise, and compose a memo along these lines so that the proposers would have very clear guidelines to pass their major.
There were no questions for Nita's audience.
Nita stated the committee should let Jill and her know if there is anything they can do to assist in this process.

Discussion

Doug told the committee that, for the record, he objected to how EC interceded with the process. He believes that APCC has discussed this proposal ample times with IAS but agreed that Nita and/or Jill could talk to APCC.
After a full discussion, the committee decided to write a memorandum summarizing their concern, send that to Bonnie Becker, and invite American Studies to resubmit a proposal.

7. New Business

- Mary A. Smith and Doug will continue to improve and reduce the length of the summary memorandum sent out before each meeting. One problem with solely looking at the memo would be that it doesn't address questions that committee members asked the proposer beforehand. The future EGL courses are simply prefix changes, so they can be bundled together, without all the information listed in the summary.
- Vote appreciated
- Role of committee members is: not advocate of unit, but of campus-wide issues; not a representative, but responsible to be neutral.
- **Next meeting on 06/05 is in CP 331**
  - **Select new chair for 2014-2015**
  - **Decide on summer meeting date**

To Bonnie Becker, Associate Director of Strategic Initiatives, IAS

CC: Jill Purdy, Chair of Faculty Assembly; and Nita McKinley, Vice Chair of Faculty Assembly

From: Academic Policy and Curriculum Committee

In Regards to: American Studies Proposal

Date: Friday, June 20, 2014

Dear Bonnie,

The spirit of the objection is in discomfort of the possibility of a student completing the program without encountering the issues of ethnicity in a substantive way.
If you would like to resubmit your proposal, please address that concern.
One possible solution would be the requirement a student to take one course out of a selection of courses that address those issues.

Sincerely,
Doug Wills, APCC Chair