

UNIVERSITY OF WASHINGTON TACOMA
Minutes
Faculty Assembly Academic Policy Committee (APC)
Monday, February 1, 2010
12:30-1:30 GWP 215

Attendance: Deirdre Raynor, Chair; Charles Emlet, Lisa Hoffman, Greg Noronha, George Mobus, Marcie Stein, Cathy Tashiro

Guests: Marcie Lazzari, Faculty Assembly Vice-Chair; Bobbe Miller-Murray

1. The minutes from January 13, 2010 were approved.
2. Announcements: Deirdre Raynor, APC Chair
 - a. Raynor will coordinate a meeting for [CLEP: Promoting Academic Success in Higher Education](#). Raynor asked members of APC to let me know their availability for a meeting with Pamela between April 27-April 30.
 - b. Raynor discussed new programs which were announced at the Chancellor's Open Forum on January 27, 2010. Beth Rushing mentioned a few program proposals that were in the pipeline, and some of these proposals have already been reviewed by APC. The proposals mentioned were Criminal Justice, History, Hispanic Studies, Writing Studies, Sustainable Urban Development, and Masters in Community and Metropolitan Studies.
 - c. Program Administrators Review Committee (PARC): Marcy Stein asked about the process for new programs. Raynor reviewed the process: New proposals go to directors, then to APC, then to HECB.
3. APC's role in the Admissions and Graduation Appeals Process, Marcie Lazzari
 - a. Lazzari discussed Student Appeals that go to the Faculty Council on Academic Standards (FCAS). Lazzari suggested that the Tacoma campus should model this process. This model accounts for institutional requirements.

Guidelines for Student Appeals:

1. The student is appealing a policy which lacks clarity
2. There is institutional risk
3. The office needs the confirmation or the student challenges the decision.

- b. Cathy Tashiro noted that programs may have a special understanding of the student, and program requirements. Miller Murray responded to Tashiro's concerns by explaining that Admissions and Graduation reviews petitions for graduation the quarter before graduation. Miller Murray clarified that students also go to the advisor before they submit their petition for graduation.
- c. Marcy Stein suggested that the program should review a student appeal first before APC.
- d. Greg Noronha asked how Student Appeals fit with APC's Charge. Lazzari noted that APC agreed to set policy regarding the appeals process. George Mobus clarified that in spring quarter the APC was appointed to develop a policy as a requirement for the UW Tacoma campus. Currently the APC should develop a procedure regarding this policy. Noronha suggested that the procedure should be general, not based on a specific case.
- e. Stein asked whether a committee already handles student appeals and grades. Miller Murray referred Stein to Cedric Howard, Associate Vice Chancellor for Student Affairs / Julie Draper, Associate Director of Student Services.

Action: APC decided that program specific appeals would go to the student's program and that appeals regarding institutional requirements would go to APC. APC could consult with the student's program if that seemed appropriate. Miller Murray agreed to draft a graduation petition.

- 4. Nurse Educator Tri-Campus (NET) Certificate Proposal: Sharon Fought
 - a. Dr. Joane Mocerri is the PI on the NET Certificate Proposal, which is for a post-masters certificate program. This program will be implemented only with federal funding. It will first be offered to approximately 10 students across all three campuses, and eventually reach 20 students.
 - b. The program will be coordinated by UW Seattle at the macro level. UWT will handle advising and other day to day operations.
 - c. Charles Emlet asked whether the program helps students teach. Fought responded students will develop teaching background with this certificate, but the Masters in Nursing is required to teach. These courses will also appeal to students in doctoral programs. In doctoral programs, there is a demand for curriculum in teaching, which this certificate program would address.
 - d. Fought noted that the certificate is an option for post master's students. Each campus will commit to allow the students into existing courses. Depending on the demand, another section may be offered.

- e. Noronha asked for rationale about why nursing requires a teaching certificate. Fought noted that with formal preparation, the student addresses the legal obligations and risks for the patient. At some schools students who have a nursing certificate get priority for admission into graduate programs, though it is not a requirement for teaching.
- f. George Mobus asked about funding. Fought explained that if the program is not federally funded it could be offered as a summer program and be fee based.
- g. Fought noted that the graduate council will consider the proposal in two weeks.

Action: The APC approved to endorse this proposal.

- 4. Deidre Raynor: reminded APC that Brian Coffey will follow up with EC. Lazzari advised the APC that he will be at the EC meeting on Thursday, February 4, 2010.
- 5. The meeting adjourned at 1:23 p.m.