

**UNIVERSITY OF WASHINGTON TACOMA**  
**Faculty Assembly (FA) Executive Council (EC)**  
**Wednesday, May 11, 2011**  
**CP – 206C**  
**12:30 – 2:00 p.m.**

**Minutes**

Attendance: Marcie Lazzari, Chair; Zoe Barsness, Vice Chair; Donald Chinn, Linda Dawson, Marjorie Dobratz, Charles Emlet, Ehsan H. Feroz, Emily N. Ignacio, Diane Kinder, George Mobus, Mark Pendras, Jose Rios, Peter Selkin, Tracy Thompson, Larry Wear, Charles Williams, Chancellor Patricia Spakes, Beth Rushing, VCAA, ex-officio

**1. The minutes from April 13, 2011 were approved with edits.**

**2. Updates from Chancellor and Vice Chancellor for Academic Affairs**

Chancellor Patricia Spakes reported that Tuition Setting Authority has passed the House and Senate. There has been no immediate announcement regarding tuition increases because the state budget has not been set. Once the state budget is release the Head of Financial Aid, K. Lewis will draft a letter to students regarding financial aid. A letter from E. Godfrey will also go out to parents and reflect Phyllis Wise’s email.

- UWT expects to follow UW with increasing tuition
- B. Rushing reported that the UWT Budget Committee is working on tuition increases and that their current work is reflected on the budget website Rushing noted that UWT expects to increase undergraduate tuition increase by 16%.
- Rushing added that the Budget Committee will prioritize on a set of recommendations [keeping in mind there is no state budget].
- George Mobus asked if any administrative campus committee has considered “price elasticity.”
- Rushing noted that Nauman Mumtaz, ASUWT is forming a graduate student committee.

**3. Reports from Standing Committees**

**Curriculum** – Jose Rios reported that the cloning policy passed in Seattle. The cloning policy is an attempt to resolve issues for students who want to transfer into degrees. It attempts to establish equivalency across all three campuses. Revised rules will be implemented. Most likely IAS will be the program impacted the most, but does expect not see UWT overwhelmed with requests. Transfer and summer students will probably be the most impacted by

this change. Rushing noted that the new process might take a bit longer for undergraduate review of courses.

Rios noted the new course form will include a box to check for equivalency. The evaluation process will take longer because it will be sent to UW Bothell and Seattle for review. In this new process faculty at all campuses in departments will review the equivalency.

Zoe Barsness noted that this change originated with a student from UW Bothell.

Chancellor Spakes suggested that summer school students should be able to have a mechanism in advance for handling transferrable credits from summer courses at UWT. For example, a student from Seattle who comes to UWT with the intent that the courses will be transferrable should be able to check whether the UWT course will be transferrable via the website.

Curriculum Committee Replacements for 2011-2013 – Rich Furman from Social Work and Rich Knuth from Education

**Appointment Tenure and Promotion** – Emily N. Ignacio noted that APT held workshops in March and April 2011. Ignacio asked the committee to elect chair and vice chair. At the last meeting APT reviewed and completed the revisions to the UWT handbook. The revisions were sent to Shelby Fritz and Beth Rushing. The changes will then be forward to the Code Reviewer in Seattle. Additionally, APT made revisions to the policies and procedures. On May 12, 2011 they will meet with program directors to follow up on APT guidelines.

**Faculty Affairs** - Donald Chinn that Faculty Affairs has analyzed the Research Survey. Chinn will forward the findings to Kelly Fitzgerald. At their last meeting on May 23, 2011 they will have a final report of the survey.

**Academic Policy Committee** - George Mobus will visit UW Bothell on May 18, 2011 to talk with faculty about issues within the lower division gen ed. courses. The Office of Undergraduate Education (OUE) committee will meet later today (May 11, 2011).

Mobus suggested that the process for implementing the Ed. D program be discussed by faculty and Academic Affairs. Chancellor Spakes noted that UWT does not intend to offer research intensive PhDs. Rather, UWT intends to offer professional doctoral education. Rushing suggested that she might invite representatives from the Graduate School to discuss the impact of graduate programs at UWT.

#### **4. Bylaws and implications for terms of committee service**

Zoe Barsness reported that she received feedback from Code Reviewer. There were no substantive changes. However Barsness will need some time to fix issues with the existing language and to establish consistencies. Marcie Lazzari and Barsness suggested that new standing committee members serve a three year term. Whoever is continuing should finish out their two year term. Lazzari asked current standing committee chairs to elect their incoming chair.

**5. Possibility of teaching/research roundtable retreat in autumn 2011**

Marcie Lazzari announced that Faculty Assembly and Academic Affairs are co-sponsoring a workshop geared towards faculty. Lazzari and Barsness suggested faculty meet for a roundtable discussion on either the second or third week of fall quarter to discuss 2<sup>nd</sup> or 3<sup>rd</sup> Friday of fall quarter (in early to mid October) ways faculty can manage effectiveness in teaching and research. The workshops will also identify ways faculty should individually manage their time. The workshops will bring people together to create a community. Ehsan Feroz suggested that Lazzari and Barsness try to bring in special guests to encourage faculty involvement.

**6. Draft agenda for full FA meeting (May 25, 2011 – noon to 2:00 p.m.)**

- ❖ Julie Draper will discuss student conduct issues. Tracy Thompson suggested faculty follow up with a tool on Blackboard that helps faculty identify plagiarism.
- ❖ Beth Rushing will make an update on pending degrees and the new EdD program.
- ❖ Peter Selkin suggested that faculty might want more time for discussion. Zoe Barsness suggested standing committees submit their final report ahead of time. These reports will go out to all faculty on [uwtfac@u.washington.edu](mailto:uwtfac@u.washington.edu)
- ❖ The budget conversation will be incorporated into the Q&A
- ❖ Feroz suggested that Lazzari review parliamentary rules before an open discussion begins. This will help limit the length of conversation on a single issue and allow more voices to be heard.

**7. Evaluation of the Representative Model of EC** – The evaluation will be discussed next year. Most likely Faculty Assembly will send a Catalyst Survey.

**8. Debra Freidman will visit UWT** - Lazzari and Barsness asked EC to provide examples of issues to be discussed at that meeting. Lazzari suggested that any more suggestions should be sent to [mlazzari@u.washington.edu](mailto:mlazzari@u.washington.edu) or [zib@u.washington.edu](mailto:zib@u.washington.edu)

## **Brainstorm**

- ❖ Welcome and build a relationship
- ❖ Budget Decisions – If there is a long term problem how will Academic Affairs and Faculty approach the budget?
- ❖ Process and future working relationship with Faculty Assembly
- ❖ Undergraduate Curriculum
- ❖ Faculty Morale – Increase awareness on serving on Faculty Assembly committees
- ❖ Schools and Colleges
- ❖ Tuition Differentials – What is the relationship among the campuses?
- ❖ Working style
- ❖ Local knowledge

**9. The meeting adjourned at 1:57 p.m.**