

**UNIVERSITY OF WASHINGTON TACOMA**  
**Faculty Assembly (FA) Executive Council (EC)**  
**Minutes**

Thursday, March 31, 2011

CP 206-C

12:30 – 2:00 p.m.

Attendance: Marcie Lazzari, Chair; Zoe Barsness, Vice Chair; Marjorie Dobratz, Donald Chinn, Linda Dawson, Charles Emlet, Ehsan Feroz, Emily N. Ignacio, Diane Kinder, George Mobus, Mark Pendas, Jose Rios, Peter Selkin, Tracy Thompson, Larry Wear, Charles Williams

1. **The EC minutes from February 10<sup>th</sup> and the 23<sup>rd</sup> were passed with revisions.**
2. **Updates from Standing Committee Chairs**

**Curriculum Committee (CC) – Jose Rios**

CC representatives from Education, Nursing and Social Work will need to be filled prior to the 2011-2012 academic year. Once they have filled the positions CC will elect a Chair.

CC will be following up with Seattle about the issue of naming courses. The last quarter to use unspecified course numbers 480 and 590 are this spring 2011.

**Faculty Affairs (Fac. A) – Donald Chinn**

Their first meeting will be Monday, April 11, 2011 at 9 a.m.

Fac. A. collected the data from the research survey. There were 48 participants (including 3 lecturers). Fac. A. has categorized the responses into themes.

Daycare Taskforce - Bonnie Becker and Tracey Haynie continue to collect data.

**Academic Policy Committee – George Mobus**

The Office of Undergraduate Education (OUE) ad hoc committee will contact UW Bothell in preparation for a policy recommendation for oversight of the OUE. The members are Rich Furman, George Mobus, Jose Rios, and Ingrid Walker.

International Student Proposal (Question #3) – On April 5, 2011 APC members will discuss this portion of the proposal and take a vote. APC will bring their vote to the EC.

**Appointment Promotion and Tenure (APT) – Emily N. Ignacio**

APT held its first workshop. There were 15 attendees including Beth Rushing, Vice Chancellor on Academic Affairs. Charles Emlet and Joe Sharkey shared their narratives. APT and Academic Affairs will hold another workshop on Friday, April 8, 2011.

Ignacio has made changes to the UWT handbook and is working to have those changed by April 15<sup>th</sup>. Third year review procedures will be due April 15<sup>th</sup> – every programs needs to verify their procedures.

On May 19, 2011 APT will follow up with programs about guidelines for 3<sup>rd</sup> year review, and Promotion and Tenure. APT will confirm this date.

APT plans to have the incoming APT chair (2011-2012) by the last meeting of spring quarter 2011.

### **3. Bylaws Update – Zoe Barsness**

The Rules Coordination Committee (RCC) at UW Seattle sent comments and suggestions to Zoe Barsness. Barsness respond back to the RCC. The proposal will then go to all programs for a vote.

Because of the vacancies on various standing committees programs will be responsible for nominations. Likely the programs will have a three-year commitment. Star Murray, Office Assistant will send a list of vacancies to program directors/deans.

### **4. Budget Conversation**

The strategy for state budget cuts continues to be enrollment growth and tuition increases. At this time the EC will not invite Jan Rutledge and Ysabel Trinidad to present the budget to EC because there is no state budget.

In the meantime EC would like data on temporary and permanent funds to gain a better understanding of the process for evaluating areas of the budget – e.g. utilization and critical needs, staffing, etc.

### **5. Update on Senator nominations 2011-2012**

The EC recommended to approve the nominations and will set up a faculty vote on Catalyst.

### **6. Distinguished Service Award (Staff) – The committee will require four hours of faculty service.**

### **7. Faculty Assembly EC Vice Chair – EC is seeking nominations for Vice Chair.**

### **8. The meeting adjourned at 1:28 p.m.**