

UNIVERSITY OF WASHINGTON
Minutes
Faculty Assembly Executive Council
Thursday, March 4, 2010
Tacoma Room
12:30-2:00 p.m.

Attendance: Marcie Lazzari, Vice-Chair; Marjorie Dobratz, Emily N. Ignacio, Mark Pendras, Janice Laakso, Peter Selkin, Tracy Thompson, Beth Rushing, Vice Chancellor for Academic Affairs, Ex-officio

1. Without a quorum the approval of minutes from February 18, 2010 meeting was postponed.
2. Update on open meetings and executive sessions.
3. Set spring quarter meeting schedule. The FA EC decided to schedule spring quarter meetings on Thursdays from 12:30-2:00 p.m. Star Angelina Murray, FA EC office assistant will send an email soliciting feedback.
4. FA EC recommendation to the Chancellor, regarding service on the [Budget Committee](#).
 - a. The faculty representative will be one person, at the request of the Chancellor, for the rest of the 2009-2010 academic year. Marcie Lazzari, FA EC Vice-Chair will serve.
 - b. Currently the other faculty representative is Katie Baird.
5. Nominations for Vice Chair of Faculty Assembly
 - a. Please encourage nominations from your respective programs
 - b. They are due by April 16, 2010.
6. Course release for chairs of FA EC Standing Committees

Beth Rushing explained that the UWT budget process will distribute both temporary and permanent funds. The Faculty Assembly budget is part of the Academic Affairs budget. Faculty Assembly should make a request to AA and consider the following priorities for budget requests: emergency funds which have clear health and safety implications, requests that address a critical gap in services caused by the previous biennium's budget cuts, and requests that address a critical structural need. Rushing explained that she believes a claim can be made for course releases, since there are fewer tenure track faculty and more students in classes. The impact is faculty service and demand. Rushing suggested that the FA EC propose the course release be funded out of temporary funds. Given the potential problems in the next biennium, the FA ECC should request temporary funds, with a specific amount of dollars.

Discussion:

- a. Marcie Lazzari suggested, as an alternative option to course releases, that the FA EC consider offering stipends to the chairs. Currently, FA budget could support \$1000.00 per chair. If we asked for an additional \$4000.00, we could offer \$2000.00 to each chair. This can be submitted as a back up plan. Rushing agreed that it is a good idea to have a back up plan. Tracy Thompson noted that time may be more important for most, rather than money.
- b. Lazzari explained that the expectations are that either a stipend or a course release will encourage standing committee chairs to attend and participate. Tracy Thompson suggested that the proposal should explain why a course release matters in the broader interest of UWT campus functions. Lazzari explained that in her role as Vice-Chair and future role as Chair, the extra time on the JCEPP and Undergraduate Advisory Council demands time. Lazzari understands that her stipend compensates her for these time commitments.
- c. Rushing suggested that the FA EC look to UW Bothell's budgeting for course releases. The FA EC should submit their proposal by March 15, 2010. Academic Affairs will review the proposals on March 18, 2010. Then Rushing will submit the budget will be due to Ysabel Trinidad on March 22, 2010. Other budgets due at this time are the Library, TLC, Faculty Assembly, IT, Professional Development Center, and Global Honors.
- d. Marjorie Dobratz asked about the tuition bill. Rushing noted that the bill is virtually dead, but the current biennium's budget already allows for a tuition increase of 14% for resident undergraduate students. We do not have the Senate Capital Budget yet, and the library extension was not included in the House Capital Budget.
- e. Tracy Thompson suggested that the proposal might consider that standing committees' workload varies.
- f. Rushing noted that she recognizes a need for faculty compensation, but does not know how the FA EC proposal will be scaled with other requests. Rushing offered to read a draft proposal.

Action: Marcie Lazzari, Marjorie Dobratz, and Tracy Thompson will draft a proposal for course releases.

7. Faculty Assembly meetings

- a. Lazzari suggested that the FA EC should have a full assembly meeting before the end of the year.
- b. Mark Pendras suggested that the main topic should be about shared governance; what it is, what works, and what the process has been since restructuring to a

representative model. The full FA meeting will provide faculty with clarity, it essential, and all faculty need to understand what this means.

- c. Peter Selkin suggested that FA EC should come up with a frame on what Shared Governance (SG) means.
- d. Thompson agreed and added that the FA EC should discuss the existing mechanisms that support SG. Thompson added that the FA EC needs faculty input. This will help faculty recognize any deficiencies in SG. The meeting should be interactive (and Thompson suggested that she can work with Renee Smith Nyberg). Faculty want to use their time efficiently. FA EC should encourage faculty to attend. For the full FA, the FA EC must think about how to bridge faculty day-to-day issues with why faculty governance matters.
- e. Janice Laakso suggested that at the faculty meeting, faculty should identify the key issues for next year. Selkin suggested that the FA EC review the exercise from the Faculty Retreat from the beginning of the year.
- f. Pendras suggested that the Faculty Assembly meeting should be short and focused. Laakso suggested that the length of the meeting should be from 10:00 a.m. -12:00 p.m and then we should have some sort of socializing.
- g. Emily Ignacio suggested what brings faculty to meetings: the budget, Appointment Tenure and Promotion, and Workload. Laakso also suggested that JCEPP and over enrollment issues impact faculty.
- h. Rushing asked whether the FA EC is willing to combine the full faculty assembly meeting with the annual faculty recognition ceremony. Star Angelina Murray will follow up with Tracey Norris.

8. Reports from Standing Committee Chairs: postponed due to no quorum.

9. Plagiarism: There is no campus wide policy. There are separate actions for students who are accused of plagiarism, one being the Student Code of Conduct and the other is the action faculty take. Beth Rushing explained that since there are separate policies there is room for confusion and a need for clarity for faculty and students. Rushing suggested that the FA EC work with Julie Draper, Associate Director of Student Services to address appeals on student conduct and differences in the student's grade. This might be a future FA EC agenda item. Rushing will facilitate a discussion.

10. The meeting adjourned at 1:32 p.m.

Note: These are items on hold for further discussion at a future meeting. 2Y2D, Procedure regarding disciplinary action against UWT faculty members, and the Emeriti/ae Cabinet Committee