1. Updates
   1.1 IT Virtual Helpdesk opens every day, including Saturdays and Sundays in spring and summer
   1.2 IT Helpdesk in WG Building opens Monday through Friday in spring and summer. We establish checkout procedures with no physical human contacts.
   1.3 Student workers will continue to work virtually for IT, Computer Services, Media Services, and Multimedia Production Unit in summer.
   1.4 Students can check out laptops, mobile hotspots and media equipment for the entire Summer Quarter, A-Term and B-Term.
   1.5 Multimedia Production Unit has provided closed captions of the Panopto videos in several Canvas courses. Instructors can reuse these videos in their future courses. These videos are only available to the instructors and their students. We hope to continue this service in summer.
   1.6 Classroom Renovation Projects
      - JOY-211 (completed)
      - JOY-210 (currently being renovated)
      - SCI-309 (completion date: end of June)
      - BHS-103 (July)
      - JOY-215 (August)

2. STFC Annual Allocation Update (John Nguyen)

3. Discussion on the "DRAFT: New Normal Computer Classroom and Open Lab Matrix" (as per attached)

4. Discussion on the "DRAFT: Low Touch Solutions for Classrooms Matrix" (as per attached)

5. Next CTC Meeting will be in October 2020

6. Zoom Meeting Connection Information:
   Join Zoom Meeting
   https://washington.zoom.us/j/93912200818?pwd=Y2JLMER5UXl3VUh1V2RYcXZXTzJaQT09

   Meeting ID: 939 1220 0818
   Password: 803051

   One tap mobile
   +12532158782,,93912200818#,,1#,803051# US (Tacoma)
   Dial by your location
        +1 253 215 8782 US (Tacoma)