

# *steps to make a* **WEB CHECK**



Click on the "Make a Payment" button.



Log onto MyUW. Go to the "accounts" section.



You will be directed to your tuition statement.



Under the tuition balance you will see a button for Web Check. Click on it.



Click the type of account.



Type in the payment amount, routing number, and account number (NOT CREDIT/DEBIT CARD NUMBER)



Review all information entered for accuracy. Check the agreement box. Then click submit.



Web Checks apply immediately to the tuition account. The bank withdraw can take up to 10 business days.