

Instructions for applying to a temporary position at the University of Washington

*Please Note: You must have a valid email address in order to complete the online application process.

Direct your browser to www.washington.edu/jobs

Select "Find A Job".

Enter 146843 in the Req # search field. Click on "Search".

Select Job 146843 – WORK AUTHORIZATION ASSESSMENT.

Click on "Apply for this job" which will prompt you to copy and paste your resume into a text box.

Complete the profile including your resume.

You will be prompted to complete the Work Authorization Assessment. This assessment is necessary for your hire, so please do not overlook this step. If you are not prompted to complete a Work Authorization Assessment, go to your My Jobs page and find it under Assessments You Need to Take.

You will need to enter a valid email to complete your profile.

Notify the Hiring Authority that your application materials are complete and have been submitted online.

Applying for this position will expedite the hiring process for this temporary appointment. It will not place you under consideration for any other positions.

****If you have questions about completing the online application process, please contact the UWHIRES Help Desk at 206.543.2544.****